



155 Mason Circle
Concord, CA 94520
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***BOARD OF TRUSTEES
MEETING
MONDAY, JANUARY 8, 2024***

TIME: 7:00 PM

LOCATION: Hybrid meeting of the Board of Trustees
Physically held at the District office located at
155 Mason Circle, Concord, CA 94520
By teleconference at:

<https://us06web.zoom.us/j/94095162206?pwd=amp0UXhCSEt3a0Qxc2ludWJnVmVmZz09>

Meeting ID: 940 9516 2206
Passcode: 866980

Members of the public may participate in the meeting via teleconference or in-person.

Public comments may be submitted in advance of the meeting by emailing Paula Macedo at pmacedo@contracostamosquito.com. Alternatively, members of the public may offer spoken comments when public comment is requested, either at the beginning of the meeting as to non-agenda items, or regarding an agenda item at the time the item is considered. Comments shall be limited to three minutes per person, unless different time limits are set by the Chairperson.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Paula Macedo, General Manager, as early as possible, and at least 48 hours before the meeting at (925) 457-8464 or pmacedo@contracostamosquito.com.

Protecting Public Health Since 1927

BOARD OF TRUSTEES

President **DARRYL YOUNG** Contra Costa County · Vice President **PETER PAY** San Ramon · Secretary **DANIEL PELLEGRINI** Martinez
Antioch **WADE FINLISON** · Brentwood **VINOY MEREDDY** · Clayton **ERIC HINZEL** · Concord **PERRY CARLSTON** · Contra Costa County **JIM PINCKNEY & CHRIS COWEN**
Danville **RANDALL DIAMOND** · El Cerrito **JIM DOLGONAS** · Hercules **DAMIAN WONG** · Lafayette *Vacant* · Moraga **JAMES FRANKENFIELD** · Oakley **MICHAEL KRIEG**
Orinda **KEVIN MARKER** · Pinole **WARREN CLAYTON** · Pittsburg **RICHARD AINSLEY, PhD** · Pleasant Hill **JENNIFER HOGAN** · Richmond **CHRIS DUPIN** · San Pablo *Vacant* · Walnut Creek *Vacant*

AGENDA

1. CALL TO ORDER

- Roll Call
- Pledge of Allegiance

2. * AGENDA MANAGEMENT

3. PUBLIC INPUT ON NON-AGENDA ITEMS

This time is reserved for members of the public to address the Board relative to matters of the District NOT on the agenda. No action may be taken on non-agenda items unless authorized by law. Public comments may be submitted as specified above and will be limited to three minutes per person.

4. PRESENTATION

Eric Hinzel, newly appointed Trustee representing the City of Clayton
Trustee Pinckney 35 years of service December 6, 2023
Trustee Cowen 15 years of service December 6, 2023

5.* CONSENT CALENDAR

Any item may be pulled from the Consent Calendar and separately considered at the request of any Trustee. All items may be acted on by a single motion.

- A. Minutes of the November 13, 2023 Board of Trustees Meeting
- B. Expenditures for October & November 2023
- C. Payroll Expenditures October & November 2023
- D. Investment Activity for October & November 2023
- E. Financial Report

6. BOARD AND STAFF REPORTS

- A. Board
- B. General Manager
- C. Legal Counsel

7.* BOARD COMMITTEE REPORTS

- A. Advance Planning Committee Report
- B.* Audit Committee Report

i. District FY 22/23 Financial Audit and Memorandum on Internal Control*

8.* BOARD NOMINATION AND ELECTION OF 2024 OFFICERS FOR BOARD PRESIDENT, VICE PRESIDENT, AND SECRETARY

- 9.* BOARD CONSIDERATION AND APPROVAL OF COMMITTEE CHARGES FOR 2024**
- 10.* BOARD CONSIDERATION AND APPROVAL OF 2024 COMMITTEE MEMBERS**
- 11.* 2024 BOARD MEETING SCHEDULE**
- 12.* BOARD CONSIDERATION AND APPROVAL OF COST SHARING AGREEMENT FOR ADDENDUM TO THE PROGRAMMATIC ENVIRONMENTAL IMPACT REPORT**
- 13.* BOARD CONSIDERATION AND APPROVAL OF RESOLUTION 24-1 – RECOGNITION AND PROFOUND APPRECIATION OF 35 YEARS OF SERVICE ON THE BOARD OF TRUSTEES**
- 14. CLOSING COMMENTS**
This time is reserved for comments by Board members and/or staff and to identify matters for future Board business.
- 15. ADJOURNMENT**

I hereby certify that the District Board of Trustee Agenda was posted 10 days before the noted meeting.

Christine Widger, Customer Service Specialist

Date

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT

JANUARY 8, 2024 BOARD MEETING STAFF REPORT

1. No comment

2.* **AGENDA MANAGEMENT** – Consider order of items.

3. **PUBLIC INPUT ON NON-AGENDA ITEMS**

4. **PRESENTATION**

Eric Hinzal, newly appointed Trustee representing the City of Clayton.
Trustee Pinckney 35 years of service December 6, 2023
Trustee Cowen 15 years of service December 6, 2023

5.* **CONSENT CALENDAR**

A. Minutes of the November 13, 2023 Board of Trustees Meeting (*Pages 8-12*).
Approval of Minutes 23-7, Board Meeting held on November 13, 2023.

B. Check Expenditures for payroll & accounts payable for October & November (*Pages 13-15*) – Approval of expenditures of October 1, 2023 through November 30, 2023, including:

Payroll October 8th check No. XXXX80
Accounts payable October 13th checks No. XXXX81 through No. XXXX86
Payroll October 13th check No. XXXX87
Accounts payable October 31st checks No. XXXX88 through No. XXXX98
Accounts payable November 15th checks No. XXXX99 through No. XXXX09
Payroll November 30th check No. XXXX10 through XXXX13
Accounts payable November 30th checks No. XXXX10 through No. XXXX13

Accounts Payable Total: \$62,024.19 Payroll Total: \$461.75

C. Direct Deposit Expenditures for payroll & accounts payable – Approval of payroll expenditures of October 1, 2023 through November 30, 2023, including:

Payroll October 13th No. D000019598 through No. D000019630
Payroll October 31st No. D000019631 through No. D000019664
Accounts payable October 13th E000003089 through E000003097
Accounts payable October 31st E000003098 through E000003111
Payroll November 15th No. D000019665 through No. D000019695
Payroll November 30th No. D000019696 through No. D000019738
Accounts payable November 15th E000003112 through E000003124
Accounts payable November 30th E000003125 through E000003134

Accounts Payable Total: \$259,769.94

Payroll Total: \$359,409.62

D. Investment Activity for October & November 2023 (*Pages 16-22*)

E. Financial Report (*Pages 23-24*)

Recommendation – Approve the Consent Calendar.

6. BOARD AND STAFF REPORTS

- A. Board
- B. General Manager
- C. Legal Counsel

7.* BOARD COMMITTEE REPORTS

- A. Advance Planning Committee Report – The Advance Planning had a meeting scheduled for December 4, 2023, which was cancelled due to lack of quorum. The meeting will be rescheduled in January or February 2024.
- B.* Audit Committee Report – The Audit Committee met on December 12, 2023 and reviewed the draft Audit for FY 22/23, presented by David Alvey, from Maze & Associates. The committee is recommending the final Annual Financial Audit for Board approval.
 - i.* District FY 22/23 Financial Audit and Memorandum on Internal Control – Audit Committee Chair Trustee Krieg, and David Alvey, from Maze & Associates, will discuss the Fiscal Year 22/23 annual financial audit that is enclosed with this Board packet.

The District received an unmodified opinion for this audit; which is the cleanest opinion available.

As reported on the Current Year Financial Highlights, the District fiscal year 2022/2023 total current assets increased 17.2% from fiscal year 2021/2022. The majority of this \$2,492,684 increase was due to the growing assessed value of properties in Contra Costa County, and prudent fiscal management.

District general fund revenues were \$1,162,807 over the amount budgeted for fiscal year 2022/2023, primarily due to the increase in property taxes. The District expenditures were \$1,044,577 less than the budgeted amount for fiscal year 2022/2023 due to savings in the areas of employee salaries, professional services, and delayed building maintenance.

The District has continued to contribute to an irrevocable trust for Other Post-Employment Benefits (OPEB), designed to cover medical costs for retirees of the

District. Per actuarially determined requirements, the District contributed \$215,000 to the PARS 115 trust in fiscal year 2022/2023 and did not take a distribution. The fund's net position increased by \$489,024 in fiscal year 2022/2023, and had a balance of \$3,602,268 at June 30, 2023. The District's net OPEB liability was \$871,085, and the net position as a percentage of the total OPEB liability increased to 80.53%.

The total net pension liability of the District at December 31, 2022, was \$3,952,156, with the District being 56.55% funded at that point in time. This amount is determined by the Contra Costa County Employees Retirement Association Act 37 retirement plan.

Recommendation – Consider acceptance of District Fiscal Year 2022/2023 Financial Audit and Memorandum on Internal Control.

- 8.* **BOARD NOMINATION AND ELECTION OF 2024 OFFICERS FOR BOARD PRESIDENT, VICE PRESIDENT, AND SECRETARY**– According to the California Health and Safety Code, Sec. 2027, at the first meeting in January every year, a Board of Trustees shall elect its officers. The Board has adopted Resolution 23-4 revising the procedure for electing the Board officers. In December, and following the resolution, General Manager Macedo provided all Trustees with the information requested regarding appointment dates and committee and officer service.

Recommendation – Pleasure of the Board

- 9.* **BOARD CONSIDERATION AND APPROVAL OF COMMITTEE CHARGES FOR 2024 (Page 25)**

Recommendation – To approve the 2024 Board of Trustees Standing Committees and their Charges.

- 10.* **BOARD CONSIDERATION AND APPROVAL OF 2024 COMMITTEE MEMBERS** – Trustees will have the opportunity to sign up for the different committees during the January meeting. The 2024 Board President will review and recommend approval of the committees' roster.

Recommendation – To approve the 2024 roster of Trustee Committee members.

- 11.* **2024 BOARD MEETING SCHEDULE (Page 26)**

Recommendation – To approve the 2024 Board Meeting Schedule.

- 12.* **BOARD CONSIDERATION AND APPROVAL OF COST SHARING AGREEMENT FOR ADDENDUM TO THE PROGRAMMATIC ENVIRONMENTAL IMPACT REPORT** – The coastal region districts are working with the contractor that will be writing the addendum to each district's PEIR and the cost

will be shared among the districts as stated in the agreement. Agreement has been reviewed by each district's legal counsel. Amount is slightly above the General Manager's authority. (*Pages 27-32*)

Recommendation – To approve the Cost Sharing Agreement for Addendum to the Programmatic Environmental Impact Report.

13.* BOARD CONSIDERATION AND APPROVAL OF RESOLUTION 24-1 – RECOGNITION AND PROFOUND APPRECIATION OF 35 YEARS OF SERVICE ON THE BOARD OF TRUSTEES (*Pages 33-34*)

Recommendation – To adopt Resolution 24-1 recognizing Trustee Pinckney for 35 years of service.

14. CLOSING COMMENTS - This time is reserved for comments by Board members and/or staff and to identify matters for future Board business.

15. ADJOURNMENT

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT
BOARD MEETING
MINUTES NO. 23-7

A meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, November 13, 2023, at the District office at 155 Mason Circle, Concord, CA 94520.

TRUSTEES PRESENT Darryl Young, President, Contra Costa County
Peter Pay, Vice President, San Ramon
Daniel Pellegrini, Secretary, Martinez
Richard Ainsley, Pittsburg
Perry Carlston, Concord
Warren Clayton, Pinole
Chris Cowen, Contra Costa County
Jim Dolgonas, El Cerrito
Chris Dupin, Richmond (Remote)
Jennifer Hogan, Pleasant Hill
Michael Krieg, Oakley
Kevin Marker, Orinda
Vinoy Mereddy, Brentwood
Jim Pinckney, Contra Costa County
Damian Wong, Hercules

TRUSTEES ABSENT Randall Diamond, Danville
Wade Finlinson, Antioch
James Frankenfield, Moraga

VACANCIES Clayton
Lafayette
San Pablo
Walnut Creek

OTHERS PRESENT Paula Macedo, General Manager; Stacy Stark, Human Resources & Risk Manager; Steve Schutz, Scientific Program Manager (remote); David Wexler, Operations Manager; Nola Woods, Public Affairs Director (remote); Natalie Martini, Financial Administrator; Wayne Shieh, IT Systems Administrator; Christine Widger, Customer Service Specialist; Doug Coty, Bartkiewicz, Kronick & Shanahan, Legal Counsel (remote); other members of the public

1. **CALL TO ORDER** - President Young called the meeting to order at 7:02 p.m.

Roll Call: A roll call indicated that 14 Trustees were in attendance (one Trustee attended remotely under the provisions of Government Code 54953), three Trustees were absent, and there are four vacancies.

Pledge of Allegiance

2.* **AGENDA MANAGEMENT** - President Young asked for a motion finding that there is a need for immediate action to add an item to the agenda to allow the remote participation of Trustee Dupin due to medical circumstances constituting “just cause” per Government Code section 54953(j)(2), and that the need arose after the agenda was posted.

** Motion was made by Trustee Krieg and seconded by Trustee Pinckney finding that there was a need for immediate action to add an item to the agenda under the provisions of paragraph (4) of subdivision (b) of Section 54954.2, for Trustee Dupin to attend remotely, and that the need arose after the meeting agenda had been posted.
Motion passed unanimously.

President Young called for a second motion to authorize Trustee Dupin to participate in the November 13, 2023 regular Board of Trustees meeting remotely due to emergency medical circumstances. Trustee Dupin stated that no one else over 18 years of age was present in the room.

** Motion was made by Trustee Krieg and seconded by Trustee Pinckney to allow remote attendance by Trustee Dupin in the November 13, 2023 regular Board of Trustees meeting.
Motion passed unanimously.

General Manager Macedo proposed that item 4F be moved out of the consent calendar and addressed immediately.

** Motion was made by Trustee Krieg and seconded by Trustee Dolgonas to pull item 4F from the consent calendar to be addressed separately. *Motion passed unanimously.*

4.F. **GRIEVANCE SUBMITTED TO STEP 3 BY SEIU 1021** – General Manager Macedo stated that she received a Grievance from SEIU 1021 on September 20, 2023, to which she responded on September 27, 2023, rejecting it on multiple bases, including that the decision of the District was not a grievable action under the MOU. SEIU 1021 rejected the General Manager’s decision and submitted the grievance to step 3 on October 2, 2023. Labor Counsel replied to SEIU 1021 on October 19, 2023 restating that the decision was not eligible to be grieved and, on that basis, was invalid. SEIU 1021 has re-submitted the grievance requesting again that it be advanced to Step 3. Under Step 3, the Board, at their next regularly scheduled Board meeting, shall designate a personal representative who shall not be the General Manager.

President Young asked if there were any public comments for this item. Steve Fisher, alternate shop steward, spoke requesting that the Board designate a member of the Board to

represent the District in order to ensure fair due process in the matter of the grievance with the interest of his colleague returning to work.

** Motion was made by Trustee Pay and seconded by Trustee Pellegrini to designate Doug Coty, legal counsel, as the Board of Trustees' representative in the matter of the grievance submitted by SEIU 1021. *Motion passed 13-0-2 (Ayes: Ainsley, Carlston, Clayton, Cowen, Dolgonas, Hogan, Krieg, Marker, Mereddy, Pay, Pellegrini, Pinckney and Young; Noes: None; Abstain: Dupin, Wong).*

3. **PUBLIC INPUT ON NON-AGENDA ITEMS** – None.

5. **PRESENTATION** - Vinoy Mereddy, newly appointed Trustee representing the City of Brentwood. President Young introduced Trustee Mereddy to the Board. Trustee Mereddy spoke to the Board about his professional and community volunteer background, as well as his family, and expressed his desire to serve his community by serving on the Board.

4.* **CONSENT CALENDAR**

- A. Minutes of the September 11, 2023 Board of Trustees Special Meeting
- B. Approval of expenditures of Expenditures for August & September 2023
Check Expenditures for payroll & accounts payable for August & September (***Pages 12-15***) – Approval of expenditures of August 1, 2023 through September 30, 2023, including:
Accounts payable August 15th checks No. XXXX34 through No. XXXX44
Payroll August 15th check No. XXXX45
Accounts payable August 31st checks No. XXXX46 through No. XXXX56
Accounts payable September 15th checks No. XXXX57 through No. XXXX66
Payroll September 30th check No. XXXX67 through XXXX69
Accounts payable September 30th checks No. XXXX70 through No. XXXX79
Accounts Payable Total: \$91,554.75 Payroll Total: \$369.40
Payroll Expenditures for August & September 2023
- C. Direct Deposit Expenditures for payroll & accounts payable – Approval of payroll expenditures of August 1, 2023 through September 30, 2023, including:
Payroll August 15th No. D000019461 through No. D000019491
Payroll August 31st No. D000019492 through No. D000019524
Accounts payable August 15th E000003044 through E000003052
Accounts payable August 31st E000003053 through E000003065
Payroll September 15th No. D000019525 through No. D000019555
Payroll September 30th No. D000019556 through No. D000019597
Accounts payable September 15th E000003066 through E000003076
Accounts payable September 30th E000003077 through E000003088
Accounts Payable Total: \$247,693.53 Payroll Total: \$356,599.76
- D. Investment Activity for August & September 2023
- E. Financial Report

** Motion was made by Trustee Pellegrini and seconded by Trustee Krieg to approve the consent calendar. *Motion passed unanimously.*

5. BOARD AND STAFF REPORTS

- A. BOARD – Trustee Krieg noted that the Audit committee will be meeting in the coming weeks to review the FY 2022-2023 Audit draft, which should be ready for the January Board meeting. Trustee Marker updated the Board as to former Trustee Fitzsimmons’s health. Trustee Pinckney remarked on his many contributions to the Board.
- B. GENERAL MANAGER – General Manager Macedo noted that although the West Nile Virus season is almost over, we must remain vigilant. She noted that Long Beach reported the first St. Louis Encephalitis case since 1984, adding to the total of 13 cases in California in 2023. Locally acquired cases of Dengue were also reported in Pasadena and Long Beach this year.
General Manager Macedo reported that she is still looking for a venue for the Trustee workshop for February 3rd, 2024. The facilitators and speakers have been selected and she is working with the Executive committee to finalize the program for the workshop. She also noted that the District will be hosting the Contra Costa Special Districts Association meeting again on Monday, November 20th and that Trustees are welcome to join the meeting.
- C. STAFF –Scientific Program Manager Schutz noted that 317 cases of West Nile virus with 10 fatalities have been reported in California so far this year. Eight cases have been reported in Contra Costa County. Schutz reported on the data from the 2023 season and noted that the District has continued to conduct surveillance in the area in which *Aedes aegypti* was found last year and has not found any yet. He noted that the District will present the results of a field test of Natular 30 to treat salt marsh mosquitoes at the January 2024 MVCAC Annual conference in Monterey, CA.

Operations Manager Wexler discussed the District’s work with various refineries over the years and their practices that either contribute to mosquito issues or serve to alleviate mosquito issues. Wexler noted that yellow jackets requests comprised almost fifty percent of the service calls this year, which is about four times the number of last year’s calls. The increase is likely due to increased rainfall and more abundant food sources. Wexler spoke to the Board about the opportunity he had to visit a 3-D print machine factory to learn the capabilities of the District’s 3-D printer, which may reduce expenses for the District by printing items at a much lower cost than for which they can be bought.
- D. LEGAL – None

6.* ACTION ITEMS

- A.* Agreement for Project and Construction Management Services with Capital Program Management, Inc. (CPM) – The Board discussed the process of finalizing the selection of CPM, the cost associated with the services rendered, and CPM’s

experience with special districts. General Manager Macedo and Operations Manager Wexler answered questions from the and briefly described the nature of the work the project management company would perform.

** Motion was made by Trustee Dolgonas and seconded by Trustee Pay to allow General Manager Macedo to negotiate, sign, and manage the agreement with CPM as the Project and Construction Management service for the building remodel. *Motion passed 14-0-1 (Ayes: Ainsley, Carlston, Cowen, Dolgonas, Dupin, Hogan, Krieg, Marker, Mereddy, Pay, Pellegrini, Pinckney, Wong and Young; Noes: None; Abstain: Clayton).*

B.* Board Consideration and Adoption of Resolution 23-4, Revising Procedure for Electing Board Officers - This resolution rescinds and supersedes Resolution 20-4, and establishes new criteria for nomination and election of Board officers.

** Motion was made by Trustee Pellegrini and seconded by Trustee Krieg to adopt Resolution 23-4 concerning the election of Board officers. *Motion passed unanimously.*

C.* Board Consideration and Approval of Trustee Travel to the 92nd Annual Conference of the Mosquito and Vector Control Association of California (MVCAC) MVCAC’s annual meeting will be from January 21st to 24th, 2024 in Monterey. Board authorization is needed for Trustees who would like to attend. Trustees Ainsley, Cowen and Mereddy expressed interest in attending the conference.

** Motion was made by Trustee Pellegrini and seconded by Trustee Carlston to approve up to six trustees to attend the MVCAC Annual Conference January 21st to 24th, 2024. *Motion passed unanimously.*

7. **CLOSING COMMENTS** - None

8. **ADJOURNMENT** – 8:33 p.m.

I certify the above minutes were approved as read or corrected at the meeting of the Board held on January 8, 2024.

Ayes: _____

Noes: _____

Abstain: _____

Absent: _____

Daniel Pellegrini
2023 Secretary, Board of Trustees

Check History Report
Sorted By Check Number
Activity From: 10/1/2023 to 11/30/2023

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Check Number	Check Date	Name	Check Amount
XXXX81	10/13/2023	PG&E	815.11
XXXX82	10/13/2023	Maze & Associates	3,389.00
XXXX83	10/13/2023	MVCAC	3,718.00
XXXX84	10/13/2023	WAVE	2,255.71
XXXX85	10/13/2023	Banksia Landscape, Inc.	513.00
XXXX86	10/13/2023	Canon Financial Services, Inc.	307.44
XXXX88	10/31/2023	Vision Service Plan	584.40
XXXX89	10/31/2023	FedEx	171.54
XXXX90	10/31/2023	Contra Costa Water District	934.92
XXXX91	10/31/2023	PG&E	138.85
XXXX92	10/31/2023	Contra Costa County - Fleet	8,162.88
XXXX93	10/31/2023	Staples Business Advantage	258.85
XXXX94	10/31/2023	Sun Life Financial	1,475.42
XXXX95	10/31/2023	Reliance Standard Life In	1,159.75
XXXX96	10/31/2023	Colonial Life	431.58
XXXX97	10/31/2023	Verizon Wireless	1,757.58
XXXX98	10/31/2023	Canon Financial Services, Inc.	399.58
XXXX99	11/15/2023	PG&E	1,095.71
XXXX00	11/15/2023	Empower Trust Company, LLC	4,000.00
XXXX01	11/15/2023	Contra Costa County Tax Collector	75.00
XXXX02	11/15/2023	Best Equipment Co.	410.72
XXXX03	11/15/2023	Kings III of America, Inc.	152.00
XXXX04	11/15/2023	WAVE	2,255.71
XXXX05	11/15/2023	Banksia Landscape, Inc.	513.00
XXXX06	11/15/2023	Heluna Health	1,000.00
XXXX07	11/15/2023	CD & Power	825.00
XXXX08	11/15/2023	Eagle Marine	9,899.34
XXXX09	11/15/2023	UPS	43.40
XXXX14	11/30/2023	Vision Service Plan	584.40
XXXX15	11/30/2023	PG&E	445.03
XXXX16	11/30/2023	CENTRAL CC SANITARY DISTRICT	1,716.75
XXXX17	11/30/2023	FP MAILING SOLUTIONS	153.58
XXXX18	11/30/2023	Contra Costa County - Fleet	6,572.54
XXXX19	11/30/2023	Hein Lighting & Electric	1,550.00
XXXX20	11/30/2023	Sun Life Financial	1,488.22
XXXX21	11/30/2023	Colonial Life	431.58
XXXX22	11/30/2023	WAVE	102.87
XXXX23	11/30/2023	Verizon Wireless	1,755.14
XXXX24	11/30/2023	California Society of Municipal Finance Officers	135.00
XXXX25	11/30/2023	Canon Financial Services, Inc.	345.59
XXXX89	10/13/2023	Health Care Dental Trust	4,702.22
XXXX90	10/13/2023	Concur Technologies, Inc	677.71
XXXX91	10/13/2023	California Special Districts Association	857.77
XXXX92	10/13/2023	Bay Alarm Company	2,785.00
XXXX93	10/13/2023	Mission Linen Supply	820.74
XXXX94	10/13/2023	iSolved Benefit Services	107.78
XXXX95	10/13/2023	Contra Costa Janitorial Services	1,300.00
XXXX96	10/13/2023	Great-West Trust Company, LLC (Empower)	8,322.43
XXXX97	10/13/2023	Mt. Diablo Resource Recovery-Concord	715.95
XXXX98	10/31/2023	SEIU UPE LOCAL 1021-Union Dues	2,358.06
XXXX99	10/31/2023	CalPERS	58,928.24
XXXX00	10/31/2023	MacLeod Watts Inc.	6,275.00
XXXX01	10/31/2023	California Special Districts Association	9,000.00
XXXX02	10/31/2023	Bay Alarm Company	142.83

Check History Report
Sorted By Check Number
Activity From: 10/1/2023 to 11/30/2023

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Check Number	Check Date	Name	Check Amount
XXXX03	10/31/2023	Liebert Cassidy Whitmore	5,986.20
XXXX04	10/31/2023	Mission Linen Supply	480.99
XXXX05	10/31/2023	AFLAC	52.84
XXXX06	10/31/2023	Quench USA, Inc.	231.34
XXXX07	10/31/2023	Bartkiewics, Kronick & Shanahan	1,200.00
XXXX08	10/31/2023	Streamline	375.00
XXXX09	10/31/2023	Stacy Stark	75.62
XXXX10	10/31/2023	Great-West Trust Company, LLC (Empower)	8,322.43
XXXX11	10/31/2023	U.S. BANK CORPORATE PAYMENT SYSTEMS	12,151.34
XXXX12	11/15/2023	Health Care Dental Trust	4,702.22
XXXX13	11/15/2023	Concur Technologies, Inc	677.71
XXXX14	11/15/2023	California Special Districts Association	582.77
XXXX15	11/15/2023	Bay Alarm Company	567.91
XXXX16	11/15/2023	Clarke	5,707.00
XXXX17	11/15/2023	Azuga Inc.	1,448.37
XXXX18	11/15/2023	Mission Linen Supply	237.98
XXXX19	11/15/2023	iSolved Benefit Services	107.78
XXXX20	11/15/2023	Bartkiewics, Kronick & Shanahan	1,200.00
XXXX21	11/15/2023	Streamline	375.00
XXXX22	11/15/2023	Contra Costa Janitorial Services	1,300.00
XXXX23	11/15/2023	Great-West Trust Company, LLC (Empower)	10,022.43
XXXX24	11/15/2023	Mt. Diablo Resource Recovery-Concord	715.95
XXXX25	11/30/2023	SEIU UPE LOCAL 1021-Union Dues	2,370.36
XXXX26	11/30/2023	CalPERS	58,928.24
XXXX27	11/30/2023	Liebert Cassidy Whitmore	9,749.50
XXXX28	11/30/2023	Mission Linen Supply	500.46
XXXX29	11/30/2023	CDW Government, Inc.	2,861.19
XXXX30	11/30/2023	iSolved Benefit Services	723.51
XXXX31	11/30/2023	Quench USA, Inc.	231.34
XXXX32	11/30/2023	Regional Government Services (RGS)	9,840.00
XXXX33	11/30/2023	Great-West Trust Company, LLC (Empower)	10,022.43
XXXX34	11/30/2023	U.S. BANK CORPORATE PAYMENT SYSTEMS	11,028.30
Bank 5 Total:			<u>321,794.13</u>
Report Total:			<u><u>321,794.13</u></u>

CONTRA COSTA MOSQUITO & VECTOR CONTROL DISTRICT
UNUSUAL ITEMS LIST (*New Policy Effective May 2021*)

- *Any checks or ACH over the amount of \$10,000.00 (excludes Procurement Policy General Manager Authority items: payroll taxes, employee fringe benefit payments, and aggregate corporate credit card amount).*
- *Any vendor that has not been paid by the District in the past 15 months.*
- *All legal fees over \$5,000.00 in one month*

DATE	CHECK #	AMOUNT OF CHECK	VENDOR & DESCRIPTION
October 31, 2023	EXXXX03	\$5,986.20	Liebert Cassidy Whitmore – Legal Counsel
October 31, 2023	EXXXX09	\$75.62	Stacy Stark – Employee Travel Reimbursement
November 15, 2023	XXXXX07	\$825.00	CD & Power – Generator Service & Repair
November 15, 2023	XXXXX08	\$9,899.34	Eagle Marine – Boat Repairs
November 30, 2023	XXXXX19	\$1,550.00	Hein Lighting & Electric – Shop Light & Electrical Repairs
November 30, 2023	EXXXX27	\$9,749.50	Liebert Cassidy Whitmore – Legal Counsel
November 30, 2023	EXXXX32	\$9,840.00	Regional Government Services (RGS) -

INVESTMENT ACTIVITY REPORT

Month of October 2023							
Transaction Number	Date	Wells Fargo	LAIF	BMO	Five Star Money Market	Five Star Checking	
Balance	10/1/2023	\$ 118,460.21	\$ 10,918,049.34	\$ (309.97)	\$ 920,436.63	\$ 337,788.50	
1	10/6/2023						16,340.17
2	10/12/2023		(170,000.00)				170,000.00
3	10/13/2023		107,619.77	309.97			(309.97)
4	10/27/2023		(1,287,000.00)				1,287,000.00
5	10/31/2023	8.89			2,754.05		237,597.22
6	10/31/2023	1,638.41					(468,751.24)
Balance		\$ 120,107.51	\$ 9,568,669.11	\$ 0.00	\$ 923,190.68	\$ 1,579,664.68	

Transaction Number & Brief Description

- 1 Misc Deposits into Five Star Checking
- 2 Transfer from LAIF to Five Star Checking for Payroll & Vendor Checks
- 3 Interest Earned LAIF & Transfer from Five Star Checking to BMO to Close Account
- 4 Transfer from LAIF to Five Star Checking for Payroll & Vendor Checks
- 5 Interest Earned Wells Fargo & Five Star Money Market, Misc & Property Tax Deposits into Five Star Checking
- 6 Misc Deposits into Wells Fargo, Five Star Bank clearing of checks for Payroll & Vendor Checks

Month of November 2023							
Transaction Number	Date	Wells Fargo	LAIF	California CLASS	Five Star Money Market	Five Star Checking	
Balance	11/1/2023	\$ 120,107.51	\$ 9,568,669.11	\$ 0.00	\$ 923,190.68	\$ 1,579,664.68	
1	11/6/2023			1,000,000.00			(1,000,000.00)
2	11/9/2023						3,999.48
3	11/14/2023		(182,000.00)				182,000.00
4	11/20/2023	1,610.60					
5	11/28/2023		(293,000.00)				293,000.00
6	11/30/2023						(477,758.35)
7	11/30/2023	0.99		3,799.02	2,768.11		12,768.23
Balance		\$ 121,719.10	\$ 9,093,669.11	\$ 1,003,799.02	\$ 925,958.79	\$ 593,674.04	

Transaction Number & Brief Description

- 1 Transfer from Five Star Checking to California CLASS to Open Account
- 2 Misc Deposits into Five Star Checking
- 3 Transfer from LAIF to Five Star Checking for Payroll & Vendor Checks
- 4 Misc Deposits into Wells Fargo
- 5 Transfer from LAIF to Five Star Checking for Payroll & Vendor Checks
- 6 Five Star Checking clearing of checks for Payroll & Accounts Payable
- 7 Interest Earned Wells Fargo, California CLASS & Five Star Money Market Accounts, Misc Deposits into Five Star Checking

Designated Reserves POLICY FY 24 (July 2023 - June 2024)	
Bond Reserve	0
Public Health Emergency	2,500,000
Capital Improvement	5,000,000
Emergency Reconstruction Response	500,000
Operations	4,981,330
Vehicle & Equipment Replacement	250,000
IT Equipment Replacement	250,000
	13,481,330

I certify that this report reflects all cash transactions and is in conformity with District Policy. The cash flow shown provides sufficient cash flow liquidity to meet the next six months expenditures.

Respectfully submitted,

*Paula Macedo
General Manager*

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
 P.O. Box 942809
 Sacramento, CA 94209-0001
 (916) 653-3001

November 20, 2023

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

CONTRA COSTA MOSQUITO AND VECTOR CONTROL
 DISTRICT
 MANAGER
 155 MASON CIRCLE
 CONCORD, CA 94520

October 2023 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
10/12/2023	10/11/2023	RW	1739435	1699835	PAULA MACEDO	-170,000.00
10/13/2023	10/12/2023	QRD	1739789	N/A	SYSTEM	107,619.77
10/27/2023	10/27/2023	RW	1742371	1702774	PAULA MACEDO	-1,287,000.00

Account Summary

Total Deposit:	107,619.77	Beginning Balance:	10,918,049.34
Total Withdrawal:	-1,457,000.00	Ending Balance:	9,568,669.11



FIVE STAR BANK

PO Box 779000
Rocklin CA 95677

(800) 416-6117
www.fivestarb.com

1570621
Contra Costa Mosquito & Vector Control
155 Mason Circle
Concord CA 94520

Date 10/31/23 Page 1
Enclosures

Public Money Market		Number of Enclosures	0
Account Number		Statement Dates	10/01/23 thru 10/31/23
Previous Balance	920,436.63	Average Ledger	920,436.63
Deposits/Credits	.00	Average Collected	920,436.63
Checks/Debits	.00	Annual Percentage Yield Earned	3.58%
Service Charge	.00	2023 Interest Paid	13,190.68
Current Balance	923,190.68	Interest Paid	2,754.05

Deposits and Additions

Date	Description	Amount
10/31	Interest Deposit	2,754.05

Daily Balance Information

Date	Balance	Date	Balance
10/02	920,436.63	10/31	923,190.68

Interest Rate Summary

Date	Rate
10/01	3.434000%
10/06	3.534000%



California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
 P.O. Box 942809
 Sacramento, CA 94209-0001
 (916) 653-3001

December 19, 2023

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

CONTRA COSTA MOSQUITO AND VECTOR CONTROL
 DISTRICT
 MANAGER
 155 MASON CIRCLE
 CONCORD, CA 94520

November 2023 Statement //

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
11/14/2023	11/13/2023	RW	1742816	1703219	PAULA MACEDO	-182,000.00
11/28/2023	11/28/2023	RW	1743279	1703697	PAULA MACEDO	-293,000.00

Account Summary

Total Deposit:	0.00	Beginning Balance:	9,568,669.11
Total Withdrawal:	-475,000.00	Ending Balance:	9,093,669.11



FIVE STAR BANK

PO Box 779000
Rocklin CA 95677

(800) 416-6117

www.fivestarbanc.com

1599738
Contra Costa Mosquito & Vector Control
155 Mason Circle
Concord CA 94520

Date 11/30/23
Enclosures

Page 1

Public Money Market		Number of Enclosures	0
Account Number		Statement Dates	11/01/23 thru 11/30/23
Previous Balance	923,190.68	Average Ledger	923,190.68
Deposits/Credits	.00	Average Collected	923,190.68
Checks/Debits	.00	Annual Percentage Yield Earned	3.71%
Service Charge	.00	2023 Interest Paid	15,958.79
Current Balance	925,958.79	Interest Paid	2,768.11

Deposits and Additions

Date	Description	Amount
11/30	Interest Deposit	2,768.11

Daily Balance Information

Date	Balance	Date	Balance
11/01	923,190.68	11/30	925,958.79

Interest Rate Summary

Date	Rate
10/31	3.534000%
11/07	3.670000%





**Contra Costa Mosquito & Vector
Control District
155 Mason Circle
Concord, CA 94520**

California CLASS

California CLASS

Average Monthly Yield: 5.5451%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
General CLASS	0.00	1,000,000.00	0.00	3,799.02	3,799.02	833,459.97	1,003,799.02
TOTAL	0.00	1,000,000.00	0.00	3,799.02	3,799.02	833,459.97	1,003,799.02



General CLASS

Account Summary

Average Monthly Yield: 5.5451%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
California CLASS	0.00	1,000,000.00	0.00	3,799.02	3,799.02	833,459.97	1,003,799.02

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
11/06/2023	Contribution	1,000,000.00			2351
11/30/2023	Income Dividend Reinvestment	3,799.02			
11/30/2023	Ending Balance			1,003,799.02	

Balance Sheet
As of November 30, 2023

November
2023

ASSETS

Current Assets

Five Star Checking:General	581,760.42
Money Market: General	925,958.79
California CLASS:General	1,003,799.02
LAIF	9,093,669.11
VCJPA	1,230,493.00
Wells Fargo Bank - checking	121,719.10
Property Tax Due from County	7,582,696.38
Benefit Assessment Due from County	2,083,936.00
Total Current Assets:	22,624,031.82

Fixed Assets

Asset Nondepreciable (Land):General	778,640.00
Asset Depreciable:General	581,339.00
Total Fixed Assets:	1,359,979.00

Other Assets

Pre-Paid Retirement - CCCERA	1,056,046.94
Net Pension Asset:General	643,711.00
GASB 68/75 Outflow	2,258,655.00
Total Other Assets:	3,958,412.94

Total Assets:	27,942,423.76
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LIABILITIES & EQUITY

Current Liabilities

Accrued Payroll Liabilities	27,618.49
Deferred Revenue	5,774,369.45
Total Current Liabilities:	5,801,987.94

Long-Term Liabilities

Net Pension Liability	4,328,728.00
Total Long-Term Liabilities:	4,328,728.00

Total Liabilities:	10,130,715.94
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Accrued Equity & Designated Reserves	16,847,402.82
Current Year Net Income	964,305.00
Total Equity:	17,811,707.82

Total Liabilities & Equity:	27,942,423.76
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Contra Costa Mosquito and Vector Control District

FY24 Budget Year

(July 1, 2023 - June 30, 2024)

Board Packet

42% of the Year
completed

	FY24 <i>As of 11/30/23</i>	FY24 Budget	YTD FY24 VS Adopted Budget %	ADOPTED FY24 VS FY23 \$
Personnel Costs				
Payroll & OT	1,573,438	4,240,776	37.1%	2,667,338
Retirement	553,537	1,200,000	46.1%	646,463
OASDI	89,791	262,928	34.2%	173,137
Medicare	22,038	61,491	35.8%	39,454
Fringe Benefits (Medical/Dental/Vision, Retirement Fees, etc.)	229,546	681,865	33.7%	452,319
Unemployment	353	16,500	2.1%	16,147
Disability Ins	4,922	14,750	33.4%	9,828
Other Post Employment Benefits	0	215,000	0.0%	215,000
District Paid Health Retiree Cost & Fees	39,347	111,800	35.2%	72,453
Subtotal Personnel Costs	2,512,973	6,805,110	36.9%	4,292,138
Operational Costs				
Professional Services - Legal includes Settlements	30,954	75,000	41.3%	44,046
Professional Services - Building & Grounds Maint	2,786	25,000	11.1%	22,214
Professional Services - All Other	50,527	296,900	17.0%	246,373
Public Affairs	6,469	109,000	5.9%	102,531
Lab Services	27,873	50,000	55.7%	22,127
Information & Technology	15,823	118,100	13.4%	102,277
Operations - Control Materials	133,173	193,000	69.0%	59,827
Operations - Aerial	2,103	30,000	7.0%	27,897
Operation and Facilities - All Other	81,052	932,000	8.7%	850,948
General Office Administration - Insurance	395,250	398,250	99.2%	3,000
General Office Administration - Trustee Expense	10,158	20,000	50.8%	9,842
General Office Administration - Employee Travel & Training	15,971	47,000	34.0%	31,029
General Office Administration - Utilities	32,905	122,500	26.9%	89,595
General Office Administration - All Other	29,189	508,800	5.7%	479,611
Subtotal Operational Cost	834,230	2,925,550	28.5%	2,091,320
Capital				
Land	0	0	0.0%	0
Vehicles	59,618	210,000	28.4%	150,382
Heavy Equipment	1,486	22,000	6.8%	20,514
Subtotal Capital	61,104	232,000	26.3%	170,896
Total Expenditures	3,408,307	9,962,660		
Revenues				
Property Taxes	3,256,243	7,814,983	41.7%	4,558,740
Benefit Assessment	868,307	2,083,936	41.7%	1,215,629
Contract Billing	103,738	52,020	199.4%	(51,718)
Interest Income	125,009	100,000	125.0%	(25,009)
Fixed Asset Disposal	10,801	60,000	18.0%	49,199
Miscellaneous	8,513	50,000	17.0%	41,487
Subtotal Revenue	4,372,611	10,160,939	43.0%	5,788,328
Estimate Ending Balance	964,305	198,279		
Designated Reserves POLICY FY 24 (July 2023 - June 2024)				
Bond Reserve	0			
Public Health Emergency	2,500,000			
Capital Improvement	5,000,000			
Emergency Reconstruction Response	500,000			
Operations	4,981,330			
Vehicle & Equipment Replacement	250,000			
IT Equipment Replacement	250,000			
Total Designated Reserves	13,481,330			

**Contra Costa Mosquito and Vector Control District
2024 Board of Trustee Standing Committees**

Committee	Charge	Frequency
Advance Planning	Review and update long range plans such as the Five Year Plan	Annually
	Complete update of the Five Year Plan	Every 5 years
Audit	Approve the overall audit scope and review audit draft and internal controls	Annually
	Evaluate auditor performance	Annually
	Oversee insurance programs	As needed
	Periodically send out RFPs for audit services, interview auditors and submit recommendations to the Board	As needed
Budget ¹	Review preliminary budget, submit recommendations and proposed budget to the Board	Annually
	Review investment practices, polices and investment transfers, submit recommendations to the Board	Annually
Executive ²	Review General Manager's performance	As needed
	Review contractual or potential liability issues	As needed
	Review items of significant impact to the District	As needed
	Review and update Board Policies, submit recommendations to the Board	As needed
Personnel ¹	Review and update Employee Handbook	Periodically
	Review proposed salary/wage changes	As needed
	Review proposed reclassifications and new positions	As needed
	Review employee benefits, submit recommendations to the Board	Periodically
	Act as first Review Board of personnel grievance procedures	As needed
	Meet as necessary and bring personnel matters to the attention of the Board as a whole	As needed
	Make recommendations on any of the above items	As needed

¹ - Vice President shall serve as Chairperson of either of these committees

² - Comprised of President, Vice President, Secretary, Past President, Budget and Personnel Committee Chairs

*President assigns committee chairs after Vice President assignment is made.

*Trustees sign up for committees at January Board Meeting

*If committees are not balanced, President can reassign Trustees to balance their numbers

**CONTRA COSTA MOSQUITO & VECTOR CONTROL DISTRICT
BOARD OF TRUSTEES
2024 CALENDAR**

MONTH	DAY	DATE	TIME	MEETING
JANUARY	Monday	8	7:00 PM	BOARD OF TRUSTEES
	Monday	8	TBD	CCMAD FINANCING CORP
FEBRUARY	Saturday	3	9:00 AM	BOARD OF TRUSTEES WORKSHOP
	Monday	12	6:00 PM	ADVANCED PLANNING COMMITTEE
MARCH	Monday	11	7:00 PM	BOARD OF TRUSTEES
	Monday	18	6:00 PM	PERSONNEL COMMITTEE
APRIL	Monday	22	6:00 PM	BUDGET COMMITTEE
MAY	Monday	13	7:00 PM	BOARD OF TRUSTEES
JUNE	Monday	10	6:00 PM	BUDGET COMMITTEE
	Monday	17	6:00 PM	EXECUTIVE COMMITTEE
JULY	Monday	8	6:00 PM	BUDGET COMMITTEE
	Monday	8	7:00 PM	BOARD OF TRUSTEES
	Monday	22	6:00 PM	ADVANCED PLANNING COMMITTEE
AUGUST	Monday	12	6:00 PM	AUDIT COMMITTEE
SEPTEMBER	Monday	9	7:00 PM	BOARD OF TRUSTEES
OCTOBER	Monday	21	6:00 PM	AUDIT COMMITTEE
NOVEMBER	Monday	12*	7:00 PM	BOARD OF TRUSTEES *District closed Veteran's Day 11/11/2024
DECEMBER	Monday	2	6:00 PM	ADVANCED PLANNING COMMITTEE

COST SHARING AGREEMENT
FOR ADDENDUM TO THE PROGRAMMATIC ENVIRONMENTAL IMPACT
REPORT

This Cost Sharing Agreement for the Addendum to the Programmatic Environmental Impact Report (“Agreement”) is entered into as of _____, 2023, by and between the following California special districts:

- 1) Alameda County Mosquito Abatement District,
 - 2) Contra Costa Mosquito and Vector Control District,
 - 3) Marin/Sonoma Mosquito and Vector Control District,
 - 4) Napa County Mosquito Abatement District,
 - 5) Monterey County Mosquito Abatement District,
 - 6) San Mateo County Mosquito and Vector Control District,
- and
- 7) Solano County Mosquito Abatement District.

RECITALS

A. All seven parties to this Agreement, collectively referred to as “the Districts” or singularly as a “District,” engage in similar mosquito and/or vector control activities to protect the public health in their respective jurisdictions. These activities require compliance with the provisions of the California Environmental Quality Act (“CEQA”). In 2016, the Districts completed a Programmatic Environmental Impact Report (PEIR) to comprehensively evaluate the environmental impacts of their integrated mosquito and/or vector management programs (IMVMPs). Each member district subsequently adapted the PEIR to its particular requirements and then certified a final version of the PEIR and associated mitigation monitoring and reporting program (MMRP). The Districts now desire to update their environmental documentation in order to add new materials, techniques, and equipment to their IMVMPs and to comply with current statutes, guidelines and decisional law. The Districts anticipate that this will involve the preparation of an Addendum to the PEIR.

B. The effective date of this Agreement shall be the date the last of the seven parties executes the Agreement (“Effective Date”).

C. Since many of the IMVMPs conducted by the Districts have similar characteristics, the Districts will have common components in the environmental analysis of the impacts of such programs and believe the opportunity exists to share in the cost of updating their environmental documents. After considering multiple consultants to perform the work, the Districts have selected Ascent Environmental Inc., of Sacramento, California (“Consultant”) as

the consultant best able to meet the needs of all seven Districts based on their relevant experience and knowledge of IMVMPs.

D. The Districts propose to engage the services of Consultant by way of a separate agreement between Consultant and the Marin/Sonoma Mosquito and Vector Control District (MSMVCD). MSMVCD will serve as the main contracting and administrative agency for the participating Districts, entering into an Agreement for Services with the Consultant that will cover the scope of services desired and agreed upon by the seven participating Districts. During the life of the project, MSMVCD will pay the consultant's approved invoices and will invoice the other participating Districts for their share of the expenditures. The Districts desire to enter into this Agreement in order to formalize the understanding between the Districts as to each District's share of the contract costs to be paid to the Consultant as well as other provisions related to each District's responsibilities and obligations.

NOW, THEREFORE, in consideration of the mutual promises and benefits described herein, the Districts hereby agree as follows:

AGREEMENT

1. Recitals. The Districts acknowledge that the Recitals above are true and correct and are hereby incorporated into this Agreement as if fully set forth below.
2. Term and Termination: The term of this Agreement shall be from the Effective Date to the date of completion of all services by Consultant in accordance with the MSMVCD's contract with Consultant, which is attached hereto as Exhibit A.
3. Sharing of Costs for the Services of Consultant.
 - (a) The fixed, not to exceed, contract amount to be paid by MSMVCD to the Consultant shall be \$179,946 (one hundred and seventy-nine thousand, nine hundred and forty-six dollars) ("Total Contract Amount") as detailed more particularly in the contract with Consultant.

Each District shall pay one seventh (1/7) or 14.29% of the Consultant costs for the Addendum to the Programmatic Environmental Impact Report. Unless this Agreement is amended as provided for herein, the actual amounts to be paid by each of the seven Districts shall not exceed the following:

Alameda County Mosquito Abatement District	\$25,706.58
Contra Costa Mosquito and Vector Control District	\$25,706.58
Marin-Sonoma Mosquito and Vector Control District	\$25,706.58
Napa County Mosquito Abatement District	\$25,706.58
Monterey County Mosquito Abatement District	\$25,706.58
San Mateo County Mosquito and Vector Control District	\$25,706.58
Solano County Mosquito Abatement District	\$25,706.58

- (b) If the Districts unanimously agree to increase the Total Contract Amount to be paid by MSMVCD to Consultant, the percentage share of the increase for each District

shall remain the same as listed in subsection (a) above. If some but not all Districts desire to increase the Total Contract Amount, then the additional costs shall be split equally between those Districts desiring to increase the Total Contract Amount, unless otherwise agreed to in a written amendment to this Agreement. No District shall have any obligation to pay any additional costs above the Total Contract Amount unless the District(s) agree to such additional costs by way of a written amendment to this Agreement. MSMVCD shall execute a corresponding amendment to its agreement with Consultant to reflect the request by the District(s) for additional work and to increase the Total Contract Amount.

- (c) Each District agrees promptly to pay to MSMVCD their percentage share when invoiced, as stated in subsections (a) and (b) above, upon presentation by MSMVCD of monthly invoices.
- (d) Should one or more District(s) default on their obligations under this Agreement, the remaining Districts shall continue to completion by equally reapportioning each remaining District's percentage obligation. This remedy is in addition to, not in limitation of, any other right, power, privilege, or remedy, either in law, in equity, or otherwise, to which the non-defaulting District(s) may be entitled. No failure or delay on the part of non-defaulting District(s) in exercising any right, power, or remedy will operate as a waiver thereof, nor will any single or partial exercise thereof preclude any other or further exercise thereof or the exercise of any other right hereunder. All of the non-defaulting District(s) rights and remedies, whether evidenced by this Agreement or by any other agreement, instrument, or document shall be cumulative and may be exercised singularly or concurrently.
- (e) Should additional work prove to be necessary in order to complete the project, the Districts agree to participate in an amendment to this agreement, provided that the cost per District shall not exceed \$3,000 (three thousand dollars).

4. Right to Use Work Product of Consultant. Each District shall have the right to receive copies of, modify as required, use, and adopt, all environmental documents prepared by Consultant pursuant to this Agreement; provided however, that any District's right to receive, modify, use or adopt any environmental document prepared by Consultant pursuant to the this Agreement shall be forfeited if said District has not paid its full share of the Total Contract Amount as listed above, as well as any additional cost that proves to be necessary in order to complete the project as described in 3(e) above. The Districts shall retain this right regardless of whether Consultant's work product is completed as long the District seeking to exercise this right has paid its proportional share of the Total Contract Amount. This right shall survive termination of this Agreement.

5. Counterparts. This Agreement may be executed in full or in counterparts, each of which will be deemed an original binding the signer thereof against the other signing parties, but all counterparts together will constitute one and the same instrument.

6. Severability. Any term or provision of this Agreement that is invalid or unenforceable in any jurisdiction will, as to such jurisdiction, be ineffective to the extent of such invalidity or unenforceability without rendering invalid or unenforceable the remaining terms and provisions of this Agreement, or affecting the validity or enforceability of any of the terms or provisions of this Agreement.

7. Notice. Any notices which any District may desire to give to any other District under this Agreement must be in writing and may be given either by (i) personal service, (ii) delivery by a reputable document delivery service, such as, but not limited to, Federal Express, that provides a receipt showing date and time of delivery, (iii) by United States Mail, certified mail, postage prepaid, return receipt requested, addressed to the address of the District as set forth below or at any other address as that District may later designate by notice, or (iv) e-mail as set forth below or at any other e-mail address as that District may later designate by written notice:

To: Alameda County Mosquito Abatement District
23187 Connecticut Street
Hayward, CA 94545
Attention: Ryan Clausnitzer, District Manager
E-mail: ryan@mosquitoes.org
T: 510.925.1756

To: Contra Costa Mosquito and Vector Control District
155 Mason Circle
Concord, CA 94520
Attention: Paula Macedo, General Manager
E-mail: pmacedo@contracostamosquito.com
T: 925.771.6102

To: Marin/Sonoma Mosquito and Vector Control District
595 Helman Lane
Cotati, CA 94931
Attention: Philip D. Smith, District Manager
E-mail: phils@msmosquito.org or erikh@msmosquito.org
T: 707.285.2204

To: Napa County Mosquito Abatement District
P.O. Box 10053
American Canyon, CA 94503
Attention: Wesley Maffei, Manager
E-mail: wesley.maffei@napamosquito.org
T: 707.553.9610

To: Monterey County Mosquito Abatement District
926 East Balance Road

Salinas, CA 93901
Attention: Ken Klemme, Manager
E-mail: ken@montereycountymosquito.com

T: 831.422.6438

To: San Mateo County Mosquito and Vector Control District
1351 Rollins Road
Burlingame, CA 94010
Attention: Brian Weber, District Manager
E-mail: bweber@smcmvcd.org
T: 650.344.8592

To: Solano County Mosquito Abatement District
2950 Industrial Court
Fairfield, CA 94533
Attention: Richard Snyder, District Manager
E-mail: richardscmad@aol.com or solmad@solanomosquito.com
T: 707.437.1116

8. Entire Agreement. Although the contract between MSMVCD and the Consultant provides additional details concerning the preparation of the environmental documentation, this Agreement contains the entire understanding between the Districts concerning the cost-sharing obligations of the Districts for the preparation of the environmental documentation.

9. Applicable Law. The laws of the State of California shall govern the rights, obligations, duties and liabilities of the Districts related to this Agreement and shall govern the interpretation of this Agreement.

10. Modification. No modification, waiver or discharge of this Agreement shall be valid unless the same is in writing and signed by all seven Districts.

11. Further Assurances. Each District shall take all actions reasonably necessary to implement the terms of this Agreement and agrees to fulfill its cost-sharing obligations to the other Districts.

IN WITNESS WHEREOF, the Districts hereto have caused this Agreement to be executed on the last date written below.

Alameda County Mosquito Abatement District

By: _____

Name: _____

Title: _____

Dated: _____

Contra Costa Mosquito and Vector Control District

By: _____

Name: _____

Title: _____

Dated: _____

Marin/Sonoma Mosquito and Vector Control District

By: _____

Name: _____

Title: _____

Dated: _____

Napa County Mosquito Abatement District

By: _____

Name: _____

Title: _____

Dated: _____

Monterey County Mosquito Abatement District

By: _____

Name: _____

Title: _____

Dated: _____

San Mateo County Mosquito and Vector Control District

By: _____

Name: _____

Title: _____

Dated: _____

Solano County Mosquito Abatement District

By: _____

Name: _____

Title: _____

Dated: _____

BEFORE THE BOARD OF TRUSTEES OF
CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT

**Resolution of the Contra Costa Mosquito
and Vector Control District in Recognition
and Profound Appreciation of 35 Years of
Service on the Board of Trustees**

RESOLUTION 24-1

At a meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District, a special district organized and existing under the laws of the State of California, held on the 8th day of January 2024, at 155 Mason Circle, Concord, California, a quorum being present, the following Resolution was adopted:

WHEREAS, the Board of Trustees of the Contra Costa Mosquito and Vector Control District recognizes the vital role of committed leadership and the invaluable contributions made by its trustees in furthering the mission and goals of the District; and

WHEREAS, Trustee James Pinckney was appointed by the Contra Costa County Board of Supervisors on December 6, 1988, to represent the County at-large at the Board of Trustees of the Contra Costa Mosquito and Vector Control District; and

WHEREAS, Trustee Pinckney admirably served the Board of Trustees for 35 years, significantly contributing to the growth and success of the District; and

WHEREAS, Trustee Pinckney has dedicated multiple years as a member of the Advance Planning, Audit, Budget, Personnel, and Executive Committees, and has served multiple years as Chair of the Audit, Budget, and Executive Committees; and

WHEREAS, Trustee Pinckney consistently demonstrated his professionalism, integrity, and leadership, and has been an essential asset to the Board of Trustees, serving as Board Vice President in 2013 and as Board President in 2014;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT that the Board expresses its profound gratitude and appreciation to Trustee Pinckney for outstanding 35 years of service, dedication, and leadership;

BE IT FURTHER RESOLVED that the Board extends its best wishes for his continued success in all future endeavors and eagerly anticipates his ongoing support and involvement with the Board of Trustees of the Contra Costa Mosquito and Vector Control District;

BE IT FURTHER RESOLVED that this resolution be duly recorded in the minutes of the meeting of the Board of Trustees as a testament to the deep appreciation and esteem in which Trustee Pinckney is held.

I, DANIEL PELLEGRINI, the undersigned Secretary of the said Board of Trustees of the Contra Costa Mosquito and Vector Control District, a special district, hereby certify that I am the Secretary of said special district, the foregoing is a full, true and correct copy of the Resolution passed by the Board of Trustees thereof at a meeting of said Board held on the day and at the place therein specified, and that said Resolution has never been revoked, rescinded, or set aside, and is now in full force and effect.

PASSED AND ADOPTED by the Board of Trustees of the Contra Costa Mosquito and Vector Control District January 8, 2024 by the following vote.

Daniel Pellegrini
2024 Secretary, Board of Trustees

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____