CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT
BOARD MEETING
MINUTES NO. 26-6

A meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, September 14, 2026, at the District office at 5750 Imhoff Drive Ste. I, Concord, CA 94520.

TRUSTEES PRESENT	Kevin Marker, President, Orinda Richard Ainsley, Pittsburg Perry Carlston, Concord Chris Cowen, Contra Costa County Jim Dolgonas, El Cerrito Chris Dupin, Richmond James Frankenfield, Moraga Peggie Howell, Walnut Creek Michael Krieg, Oakley Peter Pay, San Ramon Daniel Pellegrini, Secretary, Martinez James Pinckney, Contra Costa County Vivian Ramirez Rodriguez, Pinole
TRUSTEES ABSENT	G. Mark Graham, Danville Jennifer Hogan, Vice President, Pleasant Hill Vinoy Mereddy, Brentwood Mariati Messinger, Hercules Alfredo Perez, Antioch Derrick Seaver, Lafayette Darryl Young, Contra Costa County
VACANCIES	Clayton San Pablo
OTHERS PRESENT	Paula Macedo, General Manager; Stacy Stark, Human Resources and Administration Manager; David Wexler, Operations Manager (remote); Steve Schutz, Scientific Programs Manager (remote); Natalie Martini, Financial Administrator (remote); Wayne Shieh, IT Systems Administrator (remote); Christine Widger, Customer Service Specialist; Douglas Coty, BKS Law Firm (remote); Gavin Ralphs, BKS Law Firm (remote); Matthew Estes, CPM

1. CALL TO ORDER – President Marker called the meeting to order at 7:00 p.m.

Roll Call: At the time of the roll call 13 Trustees were present, seven Trustees were absent, and there are two vacancies.

Pledge of Allegiance

2.* AGENDA MANAGEMENT – Item 7D was removed from the agenda.

3. PUBLIC INPUT ON NON-AGENDA ITEMS – None

4.* CONSENT CALENDAR

A.* Minutes of the July 13, 2026 Board of Trustees Meeting 26-5, Board Meeting held on July 13, 2026

B.* Check Expenditures for payroll & accounts payable for June & July 2026 – Approval of expenditures of June 1, 2026 through July 31, 2026 including:

Accounts payable April 15th checks No. XXXX17 through No. XXXX25
Accounts payable April 30th checks No. XXXX26 through No. XXXX39
Accounts payable May 15th checks No. XXXX40 through No. XXXX51
**Payroll May 15th
Accounts payable May 29th checks No. XXXX52 through No. XXXX62

Accounts Payable Total: $2,994,417.67 *Payroll Total: $92.35

C. Direct Deposit Expenditures for payroll & accounts payable – Approval of payroll expenditures of June 1, 2026 through July 31, 2026, including:

**Payroll June 15th
Accounts payable June 15th EXXX09 through EXXX16
**Payroll June 30th
Accounts payable April 30th EXXX17 through EXXX35
**Payroll July 15th
Accounts payable July 15th EXXX36 through EXXX45
**Payroll July 29th
Accounts payable May 29th EXXX46 through EXXX65

Accounts Payable Total: $918,895.92 Payroll Total: $447,528.89

**Payroll software administers payroll checks and direct deposit slips out of sequential order.*

D. Investment Activity for June & July 2026

E. Financial Report

** Motion was made by Trustee Pellegrini and seconded by Trustee Pinckney to approve all items in the consent calendar. *Motion passed unanimously.*

5. BOARD AND STAFF REPORTS

A. Board – None

B. General Manager – General Manager Macedo discussed the 2027 MVCAC conference, scheduled for January 24-27, 2027. Macedo asked that the Trustees consider whether they would like to attend and let her know, so that their attendance could be included for approval in the agenda for the November Board meeting. She reminded Trustees that the Audit Committee was scheduled to meet on October 19, 2026 and that the meeting would be held at the Imhoff address. Macedo discussed the discovery of invasive mosquitoes in Brentwood, and the District's continued efforts to control them in Antioch and Brentwood.

C. Staff – Staff reports were included in the agenda.

D. Legal Counsel – None

6. BOARD COMMITTEE REPORTS

A. Advance Planning Committee – General Manager Macedo reported on the meeting held on July 27, 2026. The committee discussed the progress on the Five-Year Strategic Plan goals and initiated the discussion of the next Five-Year Plan.

B. Audit Committee – Audit Committee Chair Dolgonas reported on the meeting held on August 10, 2026. Vikki Rodriguez, from Maze & Associates, was in attendance, and provided information on the team that will be conducting the District audit for fiscal year 2025-26 and reviewed the audit plan with the committee. The audit is now scheduled to take place in the week of September 16, 2026. The next committee meeting is scheduled for October 19, 2026. When asked about the use of AI, Rodriguez stated that AI was not used for the audit, but it might be used for writing reports.

C. Ad Hoc Building Committee – Trustee Marker reported on the meeting held on September 3, 2026. Matthew Estes of CPM was present and provided updates on the Building Renovation project. The project continued to be on time and within the Board-approved budget.

7. ACTION ITEMS

A.* Board Consideration and Approval of 2026 Committee Members – Trustee Ramirez Rodriguez requested to join the Personnel committee.

** Motion was made by Trustee Krieg and seconded by Trustee Carlston to approve the change to the 2026 Committee List.

B.* Board Consideration and Adoption of Resolution 26-3 – Resolution of the Contra Costa Mosquito and Vector Control District to Change the Location of the Regular Board Meeting. Due to the renovation of the Administration building, meetings of the Board of Trustees were temporarily moved to 5750 Imhoff Dr. Suite I, Concord, CA. With the completion of the renovation, the Board would resume meeting at the District office at 155 Mason Circle, Concord, CA.

** Motion was made by Trustee Pinckney and seconded by Trustee Ainsley to approve and adopt Resolution 26-3.

C.* Board Consideration and Approval of Amendment #2 to the Agreement for Project Construction Management Services – on November 13, 2023, the District signed the Agreement for Services with Capital Program Management for $429,460. This amendment increased the compensation to $479, 960, representing an increase of $50,000.

** Motion was made by Trustee Dolgonas and seconded by Trustee Pay to approve the Amendment #2 to the Agreement for Project Construction Management Services with Capital Program Management. *Motion passed unanimously.*

D.* Board Consideration and Approval of the Agreement for Professional Services for Social Media Marketing and Communications Services with Rojas Public Affairs in an Amount Not to Exceed $75,000 - The District proposed to enter into a one-year agreement with Rojas Public Affairs to provide comprehensive social media marketing and communications services. the agreement will be effective September 15, 2026 with services provided on an hourly, as-needed basis and total compensation not to exceed $75,000.

** This item was removed from the agenda and, therefore, no discussion or action took place.

8. CLOSING COMMENTS – None

9. ADJOURNMENT – 8:14 p.m.

I certify the above minutes were approved as read or corrected at the meeting of the Board held on November 9, 2026.

Ayes: 16

Noes: 0

Abstain: 0

Absent: 4

_____

Daniel Pellegrini
2026 Secretary, Board of Trustees