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BOARD OF TRUSTEES  
***PERSONNEL COMMITTEE SPECIAL MEETING***  
***\*\*TUESDAY, OCTOBER 29, 2024\*\****  
**AGENDA**  
**6:00 PM**

**TIME: 6:00 PM**

**LOCATION:** Hybrid meeting of the Board of Trustees  
Physically held at the District office located at  
**155 Mason Circle, Concord, CA 94520**

By teleconference at:

<https://us06web.zoom.us/j/88978879474?pwd=TEPADLHNEscsuqxy5ZD0xtlXNqtb4W.1>

Meeting ID: 889 7887 9474

Passcode: 866709

Members of the public may participate in the meeting via teleconference or in-person. Public comments may be submitted in advance of the meeting by emailing Paula Macedo at [pmacedo@contracostamosquito.com](mailto:pmacedo@contracostamosquito.com). Alternatively, members of the public may offer spoken comments when public comment is requested, either at the beginning of the meeting as to non-agenda items, or regarding an agenda item at the time the item is considered. Comments shall be limited to three minutes per person, unless different time limits are set by the Chairperson.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Paula Macedo, General Manager, as early as possible, and at least 48 hours before the meeting at (925) 457-8464 or [pmacedo@contracostamosquito.com](mailto:pmacedo@contracostamosquito.com).

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*Protecting Public Health Since 1927*

BOARD OF TRUSTEES

President **DARRYL YOUNG** Contra Costa County • Vice President **PETER PAY** San Ramon • Secretary **DANIEL PELLEGRINI** Martinez  
Antioch **Vacant** • Brentwood **VINOY MEREDDY** • Clayton **ERIC HINZEL** • Concord **PERRY CARLSTON** • Contra Costa County **JIM PINCKNEY & CHRIS COWEN**  
Danville **Vacant** • El Cerrito **JIM DOLGONAS** • Hercules **DAMIAN WONG** • Lafayette **Vacant** • Moraga **JAMES FRANKENFIELD** • Oakley **MICHAEL KRIEG**  
Orinda **KEVIN MARKER** • Pinole **WARREN CLAYTON** • Pittsburg **RICHARD AINSLEY, PhD** • Pleasant Hill **JENNIFER HOGAN** • Richmond **CHRIS DUPIN** • San Pablo **Vacant** • Walnut Creek **PEGGIE HOWELL**

**AGENDA**

**1. CALL TO ORDER**

Roll Call  
Pledge of Allegiance

**2. AGENDA MANAGEMENT**

**3. PUBLIC INPUT ON NON-AGENDA ITEMS**

This time is reserved for members of the public to address the committee relative to matters of the District NOT on the agenda. No action may be taken on non-agenda items unless authorized by law. Public comments may be submitted as specified above and will be limited to three minutes per person.

**4. APPROVAL OF MINUTES FROM PERSONNEL COMMITTEE MEETING HELD ON OCTOBER 15, 2024**

**CLOSED SESSION**

**5. CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957.6**

Agency Negotiators: Paula Macedo, General Manager, Michal Jarvis, LCW, and Peter Pay, Chair of the Personnel Committee

Employee Group: All represented employees (SEIU 1021)

**RETURN TO OPEN SESSION**

**REPORT FROM CLOSED SESSION**

**6. BOARD AND STAFF ANNOUNCEMENTS**

**7. ADJOURNMENT**

I hereby certify that the District Board of Trustees Personnel Committee special meeting agenda was posted 5 days before the noted meeting.

\_\_\_\_\_  
Christine Widger, Customer Service Specialist

10/24/2024

\_\_\_\_\_  
Date

## **CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT**

1. No comment
2. **AGENDA MANAGEMENT** – Consider order of items.
3. **PUBLIC INPUT ON NON-AGENDA ITEMS**
4. **APPROVAL OF MINUTES FROM PERSONNEL COMMITTEE MEETING HELD ON OCTOBER 15, 2024 (Pages 4-5)** – Minutes from Personnel Committee meeting held on October 15, 2024 were attached.

### **CLOSED SESSION**

5. **CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957.6**

Agency Negotiators: Paula Macedo, General Manager, Michal Jarvis, LCW, and Peter Pay, Chair of the Personnel Committee

Employee Group: All represented employees (SEIU 1021)

### **RETURN TO OPEN SESSION**

### **REPORT FROM CLOSED SESSION**

- 6-7. **BOARD AND STAFF ANNOUNCEMENTS / ADJOURNMENT** – No comment

**PERSONNEL COMMITTEE MEETING**  
**MINUTES**

A Personnel Committee meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Tuesday October 15, 2024, in the District Office at 155 Mason Circle, Concord, California.

TRUSTEES PRESENT        Peter Pay, Chair, San Ramon  
                                 Richard Ainsley, Pittsburg  
                                 Perry Carlston, Concord  
                                 Warren Clayton, Pinole  
                                 Chris Cowen, Contra Costa County

TRUSTEES ABSENT        Daniel Pellegrini, Martinez

OTHERS PRESENT        Paula Macedo, General Manager  
                                 Christine Widger, Customer Service Specialist  
                                 Michael Jarvis, LCW (remote)

1.     CALL TO ORDER – Personnel Committee Chair Pay called the meeting to order at 6:03 p.m.  
      Roll Call: A roll call indicated that five Trustees were present and one Trustee was absent.  
      Pledge of Allegiance
2.     AGENDA MANAGEMENT – Agenda was adopted by rule.
3.     PUBLIC INPUT ON NON-AGENDA ITEMS – None
4.     APPROVAL OF MINUTES FROM PERSONNEL COMMITTEE MEETING HELD ON JUNE 27, 2024

\*\*     Motion was made by Trustee Carlston and seconded by Trustee Clayton to approve the minutes from the Personnel Committee meeting held on June 27, 2024. *Motion passed unanimously.*

CLOSED SESSION – 6:05 p.m.

5.     CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957.6

Agency Negotiators: Paula Macedo, General Manager, Michael Jarvis, LCW, and Peter Pay, Chair of the Personnel Committee

Employee Group: All represented employees (SEIU 1021)

6. CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957.6

Agency Negotiators: Paula Macedo, General Manager, and Peter Pay, Chair of the Personnel Committee

Title: Biologist

RETURN TO OPEN SESSION – 6:49 p.m.

REPORT FROM CLOSED SESSION – no reportable action

7. BOARD AND STAFF ANNOUNCEMENTS - None

8. ADJOURNMENT – 6:53 p.m.

I certify the above minutes were approved as read or corrected at a special meeting of the Personnel Committee held on October 29, 2024.

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Peter Pay, 2024 Personnel Committee Chair