

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT
BOARD MEETING
MINUTES No. 15-6

A regular meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, November 9, 2015, in the District Office at 155 Mason Circle, Concord, California.

TRUSTEES PRESENT Perry Carlston
 Warren Clayton
 Chris Cowen
 Randall Diamond
 Jim Fitzsimmons
 Richard Mank
 Richard Means
 Lola Odunlami
 Daniel Pellegrini
 Sharyn Rossi
 Rolando Villareal
 Diane Wolcott

TRUSTEES ABSENT Richard Ainsley
 Soheila Bana
 Peggie Howell
 Michael Krieg
 Jim Pinckney
 Darryl Young

OTHERS PRESENT Craig Downs, General Manager
 Douglas Coty, General Counsel
 Steve Schutz, Scientific Programs Manager
 Ray Waletzko, Assistant Manager
 Allison Nelson, Administrative Secretary

1. President Cowen called the meeting to order at 7:09 p.m. A quorum was not present.
2. A roll call indicated that 11 Trustees were present, seven were absent, and there are four vacancies.
3. The meeting opened with the Pledge of Allegiance
5. PUBLIC INPUT ON NON AGENDA ITEMS - None
6. PRESENTATIONS - Scientific Program Manager Steve Schutz for 20 years of service
8. INFORMATIONAL REPORT- NO ACTION
 - A. Report on District FY 14/15 Financial Audit - Trustee Fitzsimmons reported that the District auditor, Vikki Rodriguez of Maze & Associates, explained at the

October 16, 2015, Audit Committee meeting that the auditors will not have everything they need to complete the audit in time for this meeting. The Government Accounting Standards Board (GASB) has new requirements for statements 68 and 71; which apply to District pension obligations. The auditors are still waiting for additional information from the Contra Costa County Employees Retirement Association due to the complexity of this issue. Due to these new requirements the committee determined that the final audit will be brought to the full board for approval at the January, 2016 board meeting.

Trustee Wolcott arrived at 7:13 p.m. Quorum now present.

4. APPROVAL OF THE AGENDA AS POSTED

** A motion was made by Trustee Pellegrini and seconded by Trustee Clayton to approve the Agenda as posted. *Motion passed unanimously.*

7. CONSENT CALENDAR

A. MINUTES - APPROVAL OF MINUTES 15-5, REGULAR BOARD MEETING HELD ON SEPTEMBER 14, 2015

B. EXPENDITURES - APPROVAL OF EXPENDITURES OF SEPTEMBER 1, 2015 THROUGH OCTOBER 31, 2015, INCLUDING CHECKS NO. 23648 THROUGH NO. 23833, IN THE AMOUNT OF \$701,735.97

C. PAYROLL - APPROVAL OF PAYROLL EXPENDITURES OF SEPTEMBER 1, 2015 THROUGH OCTOBER 31, 2015, INCLUDING CHECKS NO. 66825 THROUGH NO. 66910, IN THE AMOUNT OF \$318,439.21

D. INVESTMENT ACTIVITY REPORT FOR AUGUST 2015 & SEPTEMBER 2015

E. FINANCIAL REPORT

F. APPROVAL OF TRUSTEE TRAVEL

** A motion was made by Trustee Pellegrini and seconded by Trustee Fitzsimmons to approve the consent calendar items 7B-F. *Motion passed unanimously.*

** A motion was made by Trustee Means and seconded by Trustee Clayton to approve the consent calendar item 7A. *Trustee Pellegrini abstained. Motion passed.*

9. INFORMATION ITEMS

A. Advanced Planning Committee - Trustee Clayton reported that the committee met October 12, 2015. The District's current Five Year plan was discussed, as were the current programs and preparedness for future public health issues. Recommendations were made to improve the format of the document. The committee will meet in February to receive an update.

B. West Nile Virus Update - Scientific Program Manger Steve Schutz summarized

the WNV surveillance season. During the 2015 season there were 11 positive birds, 8 positive mosquito samples, 18 positive chickens, 1 positive horse and 1 (non-locally acquired) human case. Virus activity was scattered throughout the County and there was no foci of activity this season. Virus activity and mosquito populations were relatively low with the exception of a high surge of *Culex tarsalis* activity that affected much of the county toward the end of the season. Due to the drought water has likely accumulated in places where it usually is not found. As the temperatures continue to drop at night we are likely to see mosquito activity decrease as the mosquitoes go into their winter hibernation period. Virus activity has not been detected in a few weeks and the temperatures at night are dropping below the threshold for virus incubation; and we do not expect to see anymore virus transmission this season.

- C. CEQA PEIR Update - General Manager Downs reported that the District issued a Notice of Availability for the Draft PEIR for public comment. The 45 day public comment period ended during which a public hearing was held. One individual from the U.S. Fish and Wildlife Agency attended the public comment hearing. Written comments were received from the Central Valley Regional Water Quality Control Board, California Department of Parks & Recreation and the Contra Costa County Flood Control District. The letters were not specific to anything in the PEIR but were focused on permits required and protections of water quality and endangered species. The next step is to craft responses to the comments and certify the PEIR at a future board meeting. General Manager Downs will distribute the powerpoint presentation from the public hearing and redistribute the summary chapter of the DPEIR to Trustees in advance of the next meeting. The environmental firm will be present at the January meeting to answer any questions before final approval of the PEIR.
- D. Reports on Conferences/Meetings Attended - President Cowen reported that he attended the September CSDA meeting in Monterey. While the conference was informative it was not tailored to Mosquito & Vector Control Districts.

10. BOARD AND STAFF ANNOUNCEMENTS

- A. Board - Assistant Manager Waletzko responded to questions that were brought up at the September board meeting pertaining to participants in the Local Agency Investment Fund (LAIF) and potential investment alternatives.
- B. Staff - General Manager Downs announced that he will contact Trustees regarding the 2016 Vice President position and those who have declined in the past will be contacted.

11. ADJOURNMENT

There being no further business, the meeting was adjourned at 8:09 p.m.

- ** A motion was made by Trustee Pellegrini and seconded by Trustee Diamond to adjourn the meeting. *Motion passed unanimously.*

I certify the above minutes were approved as read or corrected at a meeting of the

Board of Trustees held on January 11, 2016.

AYES: _____
NOES: _____
ABSENT: _____
ABSTAIN: _____

Richard Mank
Secretary, Board of Trustees