

BUDGET COMMITTEE MEETING  
MINUTES

A Budget Committee meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, April 13, 2020, via teleconference only pursuant to Governor's Executive Orders N-25-20, N-29-20, and N-33-20 and the Contra Costa County Public Health Officer Order No. HO-COVID19-03, and guidance from the CDC to minimize the spread of the coronavirus.

TRUSTEES PRESENT      Randall Diamond, Chair  
Chris Cowen  
Michael Krieg  
Kevin Marker  
Thomas Minter  
Jim Murray  
Duylinh Nguyen

TRUSTEES ABSENT      Darryl Young

OTHERS PRESENT      Paula Macedo, General Manager  
Maria Bagley, Administrative Services Manager  
Perry Carlston, Board President

CALL TO ORDER

Chair Diamond called the meeting to order at 6:00 p.m.

ROLL CALL

A roll call indicated that 8 Trustees were present, and one was absent.

1.      PUBLIC INPUT ON NON AGENDA ITEMS – None.
2.      APPROVAL OF MINUTES FROM BUDGET COMMITTEE MEETING HELD ON JUNE 3, 2019  
  
\*\*      Motion was made by Trustee Krieg and seconded by Trustee Cowen to approve the minutes as amended from the Budget Committee meeting held on June 3, 2019. *Motion passed unanimously.*
3.      REVIEW DISTRICT RESERVES AND REVENUE SOURCES – Administrative Services Manager Bagley discussed the District's recent history of expenses versus revenues and reserves with the Local Agency Investment Fund (LAIF). Property tax and benefit assessment revenue streams were also briefly discussed.
4.      REVIEW FISCAL YEAR 2019/2020 BUDGET YEAR TO DATE – Administrative Services Manager Bagley discussed the status of the District budget through March 31,

2020, and noted trends or areas of concern versus the budget adopted by the Board of Trustees for fiscal year 2019/2020. The committee discussed a large item that will be affecting the District over the next few years, which is the building remodel.

5. REVIEW DISTRICT LONG RANGE FINANCIAL FORECAST – Administrative Services Manager Bagley reviewed the long term forecast and discussed strategies on how to show the Long-range forecast.
6. BOARD AND STAFF ANNOUNCEMENTS – None.
7. ADJOURNMENT – 6:52 p.m.

I certify the above minutes were approved as read or corrected at a meeting of the Budget Committee held on Monday, June 22, 2020.

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Randall Diamond, 2020 Chair  
Budget Committee