

AUDIT COMMITTEE MEETING  
MINUTES

An Audit Committee meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, August 11, 2025, at the District office located at 155 Mason Circle Concord, CA 94520.

TRUSTEES PRESENT      Jim Dolgonas, Chair, El Cerrito  
James Frankenfield, Moraga  
Peggie Howell, Walnut Creek  
Michael Krieg, Oakley  
Daniel Pellegrini, Martinez

TRUSTEES ABSENT      Perry Carlston, Concord  
Vinoy Mereddy, Brentwood  
Damian Wong, Hercules

OTHERS PRESENT      Paula Macedo, General Manager; Stacy Stark, Human Resources  
& Administration Manager; Natalie Martini, Financial  
Administrator; David Alvey, Maze & Associates (remote)

1.      CALL TO ORDER:

Audit Committee Chair Dolgonas called the meeting to order at 6:03 PM.

Roll Call: A roll call indicated that five Trustees were present and three were absent.

2.      AGENDA MANAGEMENT – There were no changes to the agenda and the agenda was adopted by rule.

3.      PUBLIC INPUT ON NON-AGENDA ITEMS – None

4.      APPROVAL OF MINUTES FROM AUDIT COMMITTEE MEETING HELD ON MARCH 10, 2025

\*\*      Motion was made by Trustee Krieg and seconded by Trustee Frankenfield to approve the minutes from the Audit Committee held on March 10, 2025. *Motion passed unanimously.*

5.      REVIEW AUDIT TEAM CONDUCTING DISTRICT FIELD WORK – David Alvey, Audit Partner at Maze & Associates, gave background information on the team conducting the FY25 District audit and answered questions from the committee.

6.      MEET WITH DISTRICT AUDITORS TO REVIEW FISCAL YEAR 2024/2025 ANNUAL AUDIT PROCESS – the committee met with David Alvey, Audit Partner at Maze & Associates, to discuss the annual audit process. Alvey explained the different phases of the audit and answered questions from the committee. The committee discussed

additional items they would like the auditors to look at and Chair Dolgonas requested that the auditors examine the Capital Improvement Program (CIP), which was new this year. Alvey asked the committee if they were aware of any instances of or allegations of suspected fraud, or any area that they believed are susceptible to fraud, and asked them to contact him if they did. In addition, he encouraged trustees to contact him if they were aware of any possible or actual noncompliance or waste or abuse of programs and controls, or of any related-party transactions (between the District and appointed officials).

7. BOARD AND STAFF ANNOUNCEMENTS – None
8. ADJOURNMENT – 6:29 PM

I certify the above minutes were approved as read or corrected at a meeting of the Audit Committee meeting held on Monday, October 20, 2025.

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Jim Dolgonas, 2025 Chair Audit Committee