

ADVANCE PLANNING COMMITTEE MEETING
MINUTES

An Advance Planning Committee meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, July 17, 2023, at the District office at 155 Mason Circle.

TRUSTEES PRESENT Peter Pay, Chair
 Richard Ainsley
 Chris Dupin
 Wade Finlinson
 Dan Pellegrini

TRUSTEES ABSENT Jennifer Hogan

OTHERS PRESENT Paula Macedo, General Manager

1. **CALL TO ORDER** - Advance Planning Committee Chair Peter Pay called the meeting to order at 6:00 pm.
Roll Call – At the time of the roll call four Trustees were present, and two were absent. Trustee Ainsley subsequently joined the meeting at 6:21 pm.
Pledge of Allegiance

2. **PUBLIC INPUT ON NON-AGENDA ITEMS** – None

3. **APPROVAL OF MINUTES FROM ADVANCE PLANNING COMMITTEE MEETING HELD ON NOVEMBER 15, 2022**

** Motion was made by Trustee Pellegrini and seconded by Trustee Finlinson to approve the minutes from the Advance Planning Committee meeting held on November 15, 2022.
Motion passed unanimously.

4. **PROGRESS REPORT ON THE GOALS FROM THE FIVE-YEAR PLAN** -
General Manager Macedo presented the progress on the goals stated in the approved 5-year plan. The committee discussed each update, with special attention to goal #1 in Finances, where the committee discussed diversification of investments by creating an account with California CLASS. The committee also discussed goal #1 (Emergency Planning) in Special Projects, and recommended moving the timeline to 1-2024, 2-2024. The committee asked the General Manager to include an item in the next committee meeting agenda to discuss this item.

5. **BOARD AND GENERAL MANAGER ANNOUNCEMENTS** - None

6. **ADJOURNMENT** – 6:54 pm

I certify the above minutes were approved as read or corrected at a meeting of the Advance Planning Committee held on July 30, 2024.

Jennifer Hogan, 2024 Chair, Advance Planning
Committee