

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT  
BOARD MEETING  
MINUTES NO. 10-3

A regular meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on May 10, 2010, in the District Office at 155 Mason Circle, Concord, California.

TRUSTEES PRESENT        Richard Ainsley  
                                  Soheila Bana  
                                  Russ Belleci  
                                  Jeff Bennett  
                                  Nancy Brownfield  
                                  Michael Cory  
                                  Chris Cowen  
                                  Jim Fitzsimmons  
                                  Kristin Haegeland  
                                  Richard Head  
                                  Peggie Howell  
                                  Richard Mank  
                                  Richard Means  
                                  Angela Micheals  
                                  Daniel Pellegrini  
                                  James Pinckney  
                                  Jose Saavedra  
                                  Kirk Thill  
                                  Diane Wolcott

TRUSTEES ABSENT        Myrto Petreas  
                                  Sharyn Rossi  
                                  Brian Smalley

OTHERS PRESENT        Craig Downs, General Manager  
                                  Ray Waletzko, Administrative & Finance Manager  
                                  Steve Schutz, Scientific Programs Manager  
                                  Mark Cornelius, Legal Counsel  
                                  Allison Lewis, Administrative Secretary

1.     President Fitzsimmons called the meeting to order at 7:00 p.m.
  2.     A roll call indicated that 19 Trustees were present, 3 were absent, and there are no vacancies.
  3.     The meeting opened with the Pledge of Allegiance.
  4.     APPROVAL OF AGENDA AS POSTED
- \*\*     A motion was made by Trustee Pellegrini and seconded by Trustee Head to approve the

agenda as posted. *Motion passed unanimously.*

5. PUBLIC INPUT ON NON AGENDA ITEMS - None

6. PRESENTATIONS

Presentation to Richard Means, Trustee, for 10 years of service.

7. CONSENT CALENDAR

A. MINUTES - APPROVAL OF MINUTES 10-2, REGULAR BOARD MEETING HELD ON MARCH 8, 2010

B. EXPENDITURES - APPROVAL OF EXPENDITURES OF MARCH 1, 2010 THROUGH APRIL 30, 2010, INCLUDING CHECKS NO. 17914 THROUGH NO. 18090, IN THE AMOUNT OF \$563,762.02

C. PAYROLL - APPROVAL OF PAYROLL EXPENDITURES OF MARCH 1, 2010 THROUGH APRIL 30, 2010, INCLUDING CHECKS NO. 62011 THROUGH NO. 62154, IN THE AMOUNT OF \$291,030.46

D. INVESTMENT ACTIVITY REPORT FOR FEBRUARY 2010 & MARCH 2010

E. FINANCIAL REPORT

F. EXCESS DISTRICT VEHICLE

\*\* A motion was made by Trustee Pellegrini and seconded by Trustee Cory to approve the Consent Calendar. *Motion passed unanimously.*

8. INFORMATIONAL REPORTS

A. Budget Committee Report - Trustee Angela Micheals, Chair of the Budget Committee, reported that the committee met on April 19, 2010. They reviewed the budget year to date and discussed the District revenue sources and the recent trends. Administrative & Finance Manager Waletzko reported that property tax revenues were down 13% from last year at this time. Long term forecasts show if revenues continue in a downward trend expenditures would need to be reduced and personnel and related benefits would need to be reviewed.

B. Personnel Committee Report - Trustee Kirk Thill, Chair of the Personnel Committee, reported that the committee met on April 5, 2010. General Manager Downs reported on the process and review for personnel, salary and benefit adjustments. Also discussed were represented and non-represented employees, Employee Appreciation Day and the District picnic.

C. NPDES Permit Update - General Manager Downs gave background information on the NPDES Permit. The MVCAC Ad Hoc Committee has been negotiating an

Adulticide/Larvicide NPDES permit for mosquito control with the State Water Resources Control Board. This permit will include both larviciding and adulticiding operations. It also lays out the monitoring plan for the life of the first permit. The outcomes of the monitoring plan will dictate the future permit requirements. The SWRCB has acknowledged that the MVCAC will arrange a coalition to provide statewide monitoring under on e permit and be responsible for reporting to the SWRCB. The permit should be available by April 2011. It will go out for public comment soon.

- D. West Nile Virus Update - Scientific Programs Manager, Steve Schutz, reported that West Nile Virus activity in California has been very low so far this year, most likely due to cool and wet spring weather conditions. However, populations of some mosquito species are higher than normal due to abundant standing water. As in past seasons, once the weather warms up above threshold levels the highest risk of virus transmission will probably be in East county. Abandoned or poorly maintained swimming pools continue to be a difficult issue for our field crews. There have been some changes in our surveillance program this season due to budget concerns, but these are not expected to have a large impact on its effectiveness. The wet weather has also resulted in increases in non-biting gnat and midge populations, causing increased public concern. Biology and identification of these mosquito 'look alike's' was reviewed.
- E. Conferences/Meetings Attended (Appendix I) - Trustee Belleci submitted reports from various meetings attended. General Manager Downs reported on his attendance at the recent spring meetings of the MVCAC. Along with discussions on the NPDES permit process, a workshop was held on abatement warrants, and the association is attempting to create a viable, well funded research foundation, as dedicated funding by the state for mosquito related research has all but disappeared into the University of California.

## 9. BOARD AND STAFF ANNOUNCEMENTS

- A. Board - President Fitzsimmons reminded trustees to mail their General Manager performance ratings to him by May 14<sup>th</sup>. Ethics training will be conducted by our legal counsel prior to the start of the September board meeting.
- B. Staff - General Manager Downs reported that the District picnic will be July 17th, at the Lafayette Reservoir. LAFCO conducted a municipal service review on the District. LAFCO approved the Sphere of Influence and affirmed the District's existing coterminous boundary.

## 10. ADJOURNMENT

There being no further business, the meeting was adjourned at 8:35 p.m.

I certify the above minutes were approved as read or corrected at a meeting of the Board held on July 12, 2010.

Ayes: \_\_\_\_\_

Noes: \_\_\_\_\_

Absent: \_\_\_\_\_

Abstain: \_\_\_\_\_

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H. Richard Mank  
Secretary, Board of Trustees

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