

ADVANCE PLANNING COMMITTEE SPECIAL MEETING
MINUTES

An Advance Planning Committee meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, August 4, 2025, at the District office at 155 Mason Circle Concord, CA 94520.

TRUSTEES PRESENT	Jen Hogan, Chair, Pleasant Hill Chris Dupin, Richmond Eric Hinzl, Clayton Vinoy Mereddy, Brentwood Peter Pay, San Ramon
TRUSTEES ABSENT	Richard Ainsley, Pittsburg
OTHERS PRESENT	Paula Macedo, General Manager

1. CALL TO ORDER - Advance Planning Committee Chair Hogan called the meeting to order at 7:01 pm.
Roll Call - A roll call indicated that five Trustees were present, and two were absent at the time of the roll call. Trustee Mereddy arrived at 7:05 pm.
Pledge of Allegiance

2. PUBLIC INPUT ON NON-AGENDA ITEMS – None

3. APPROVAL OF MINUTES FROM ADVANCE PLANNING COMMITTEE MEETING HELD ON DECEMBER 9, 2024

** Motion was made by Trustee Dupin and seconded by Trustee Hinzl to approve the minutes from the Advance Planning Committee meeting held on December 9, 2024.
Motion passed unanimously.

4. PROGRESS REPORT ON THE GOALS FROM THE FIVE-YEAR PLAN – General Manager Macedo presented the progress on the goals so far and proposed adjustments to the timeline. The committee discussed the progress and timeline adjustments, and agreed to recommend those for Board approval at the following Board meeting.

5. EMERGENCY PLANNING DISCUSSION – The committee discussed what the next steps will be for preparing an Emergency Preparedness Program, according to the recently approved policy.

6. BOARD AND GENERAL MANAGER ANNOUNCEMENTS - None

7. ADJOURNMENT – 8:37 pm

I certify the above minutes were approved as read or corrected at a meeting of the Advance Planning Committee held on December 8, 2025.

Jen Hogan, 2025 Chair, Advance Planning Committee