

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT  
BOARD MEETING  
MINUTES NO. 09-3

A regular meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on May 11, 2009, in the District Office at 155 Mason Circle, Concord, California.

TRUSTEES PRESENT      Soheila Bana  
                                 Russ Belleci  
                                 Jeff Bennett  
                                 Nancy Brownfield  
                                 Michael Cory  
                                 Chris Cowen  
                                 Jim Fitzsimmons  
                                 Richard Head  
                                 Peggie Howell  
                                 Richard Mank  
                                 Tim McDonough  
                                 Richard Means  
                                 Angela Micheals  
                                 Daniel Pellegrini  
                                 Myrto Petreas  
                                 James Pinckney  
                                 Sharyn Rossi  
                                 Jose Saavedra  
                                 Brian Smalley  
                                 Kirk Thill  
                                 Diane Wolcott

TRUSTEES ABSENT      Richard Ainsley

OTHERS PRESENT      Craig Downs, General Manager  
                                 Ray Waletzko, Administrative & Finance Manager  
                                 Steve Schutz, Scientific Programs Manager  
                                 Mark Cornelius, Legal Counsel  
                                 Fran Buchanan, IEDA  
                                 Allison Lewis, Administrative Secretary

1.      President Wolcott called the meeting to order at 7:05 p.m.
2.      A roll call indicated that 21 Trustees were present, 1 was absent, and there are no vacancies.
3.      The meeting opened with the Pledge of Allegiance.
4.      APPROVAL OF AGENDA AS POSTED

\*\*      A motion was made by Trustee McDonough and seconded by Trustee Head to approve the agenda as posted. *Motion passed unanimously.*

5. PUBLIC INPUT ON NON AGENDA ITEMS - None

6. CONSENT CALENDAR

A. MINUTES - APPROVAL OF MINUTES 09-2, REGULAR BOARD MEETING HELD ON MARCH 9, 2009

B. EXPENDITURES - APPROVAL OF EXPENDITURES OF MARCH 1, 2009 THROUGH APRIL 30, 2009, INCLUDING CHECKS NO. 16841 THROUGH NO. 17025, IN THE AMOUNT OF \$540,787.25

C. PAYROLL - APPROVAL OF PAYROLL EXPENDITURES OF MARCH 1, 2009 THROUGH APRIL 30, 2009, INCLUDING CHECKS NO. 60984 THROUGH NO. 61160, IN THE AMOUNT OF \$328,079.35

D. INVESTMENT ACTIVITY REPORT FOR FEBRUARY 2009 & MARCH 2009

\*\* A motion was made by Trustee Pellegrini and seconded by Trustee Saavedra to approve the Consent Calendar. *Motion passed unanimously.*

7. INFORMATIONAL REPORTS

A. Advanced Planning Committee Report - Trustee Myrto Petreas, Chair of the Advanced Planning Committee, reported that the committee met on April 20<sup>th</sup>, 2009. The District's Five Year Plan was reviewed, the plan's goals & objectives were discussed.

B. Budget Committee Report - Trustee Jim Fitzsimmons, Chair of the Budget Committee, reported that the committee met on April 27<sup>th</sup>, 2009. The committee reviewed the District budget formation process and the FY 08/09 budget year to date through April 15<sup>th</sup>, 2009. Due to the decline of property tax revenue, district spending will not continue on the same trend as years past.

C. Personnel Committee Report - Trustee Jose Saavedra, Chair of the Personnel Committee, reported that the committee met on April 13<sup>th</sup>, 2009. A status report of salary & benefits negotiations was reviewed. District negotiators reached a ratified contract that will be discussed in greater detail during closed session.

D. West Nile Virus Update - Scientific Programs Manager, Steve Schtuz, reported West Nile virus activity started early this year, with the first positive mosquito samples collected on March 26<sup>th</sup>; typically infected mosquitoes are not detected until June or later. Above normal temperatures in late January apparently triggered early emergence of female mosquitoes from their winter resting period, resulting in above-average trap counts and an early start to the surveillance season. Statewide, virus activity has been detected in five counties so far including San Diego, Los Angeles, Orange, Fresno and Santa Clara. The early detection of infected mosquitoes may indicate an elevated risk of human cases later in the season.

E. Reports on Recent Conferences and Workshops - Trustee Wolcott and Trustee Belleci submitted summaries on the AMCA conference.

CLOSED SESSION - Began 7:34 p.m.

8. A. CONFERENCE WITH LEGAL COUNSEL–ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to subdivision (b) of California Government Code Section 54956.9: – One Potential Case.

B. CONFERENCE WITH LABOR NEGOTIATORS

1. CONFERENCE WITH JOSE SAAVEDRA, CHAIR OF PERSONNEL COMMITTEE, FRAN BUCHANAN, IEDA, AND CRAIG DOWNS, GENERAL MANAGER, AS DISTRICT NEGOTIATORS, TO REVIEW THE DISTRICT'S POSITION ON SALARY AND BENEFITS FOR REPRESENTED EMPLOYEES, PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957.6 (a).

Titles: All represented employees (SEIU Local 1021)

2. CONFERENCE WITH JOSE SAAVEDRA, CHAIR OF PERSONNEL COMMITTEE, AND CRAIG DOWNS, GENERAL MANAGER, AS DISTRICT NEGOTIATORS, TO REVIEW THE DISTRICT'S POSITION ON SALARY AND BENEFITS FOR UNREPRESENTED EMPLOYEES, PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957.6 (a).

Titles: All unrepresented employees with one exception

RETURN TO OPEN SESSION - 8:37 p.m.

REPORT FROM CLOSED SESSION

\*\* Motion was made by Trustee Means and seconded by Trustee McDonough to add the following two items to the agenda; To approve the negotiated M.O.U. between CCMVCD and Local 1021, SEIU, effective March 1, 2009 through February 28, 2012, and; To approve a C.O.L.A. of 3.1% for unrepresented employees, except the General Manager, effective July 1, 2009. *Motion passed unanimously.*

\*\* Motion was made by Trustee Saavedra and seconded by Trustee Thill to approve the negotiated M.O.U. between CCMVCD and Local 1021 SEIU, effective March 1, 2009 through February 28, 2012. *Motion passed unanimously.*

\*\* Motion was made by Trustee Head and seconded by Trustee Saavedra to approve a C.O.L.A. of 3.1% for unrepresented employees, except the General Manager, effective July 1, 2009. *Motion passed unanimously.*

9. BOARD AND STAFF ANNOUNCEMENTS

A. Board - President Wolcott reminded trustees to mail their General Manager performance ratings to her by May 15<sup>th</sup>, 2009.

B. Staff - Next Budget Committee meeting needs to be rescheduled. Look for an email.

10. ADJOURNMENT

There being no further business, the meeting was adjourned at 8:48 p.m.

I certify the above minutes were approved as read or corrected at a meeting of the Board held on July 13, 2009.

Ayes: \_\_\_\_\_

Noes: \_\_\_\_\_

Absent: \_\_\_\_\_

Abstain: \_\_\_\_\_

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H. Richard Mank  
Secretary, Board of Trustees