

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT
BOARD MEETING
MINUTES NO. 12-2

A regular meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, March 12, 2012, in the District Office at 155 Mason Circle, Concord, California.

TRUSTEES PRESENT	Richard Ainsley Jeff Bennett Chris Cowen Randall Diamond Jim Fitzsimmons Richard Mank Richard Means Angela Micheals Dan Pellegrini Myrto Petreas Jim Pinckney Sharyn Rossi Jose Saavedra Rolando Villareal Diane Wolcott
TRUSTEES ABSENT	Soheila Bana Russ Belleci Nancy Brownfield Peggie Howell
OTHERS PRESENT	Craig Downs, General Manager Ray Waletzko, Administrative & Finance Manager Steve Schutz, Scientific Programs Manager Mark Cornelius, Legal Counsel Allison Nelson, Administrative Secretary Fran Buchanan, IEDA David Wexler, VCI Felipe Carrillo, VCI Joe Hummel, VCT Reed Black, VCI Jason Descans, VCI Steve Fisher, VCI Tim Mann, VCT Danielle Wisniewski, VCI Patrick Vicencio, VCI David Obrochta, VCI Joe Cleope, VCI John Chase, VCI Keith Snodgrass, SEIU Representative

1. Vice President Bennett called the meeting to order at 7:01 p.m.

2. A roll call indicated that 15 Trustees were present, four were absent, and there were three vacancies.

Vice President Bennett introduced Rolando Villareal, new Trustee from Brentwood.

3. The meeting opened with the Pledge of Allegiance.

4. APPROVAL OF THE AGENDA

- ** Motion made by Trustee Pellegrini and seconded by Trustee Fitzsimmons to approve the agenda as posted. *Motion passed unanimously.*

5. PUBLIC INPUT ON NON AGENDA ITEMS - None

6. PRESENTATION

Richard Ainsley, Trustee, for 5 years of service

Jeff Bennett, Trustee, for 5 years of service

7. CONSENT CALENDAR

A. MINUTES - APPROVAL OF MINUTES 12-1, REGULAR BOARD MEETING HELD ON JANUARY 9, 2012

B. EXPENDITURES - APPROVAL OF EXPENDITURES OF JANUARY 1, 2012 THROUGH FEBRUARY 29, 2012, INCLUDING CHECKS NO. 19804 THROUGH NO. 19966 IN THE AMOUNT OF \$493,589.99

C. PAYROLL - APPROVAL OF PAYROLL EXPENDITURES OF JANUARY 1, 2012 THROUGH FEBRUARY 29, 2012, INCLUDING CHECKS NO. 63618 THROUGH NO. 63755, IN THE AMOUNT OF \$303,296.17

D. INVESTMENT ACTIVITY REPORT FOR DECEMBER 2011 & JANUARY 2012

E. FINANCIAL REPORT

F. 2011 COMMITTEE ASSIGNMENTS (Appendix I)

- ** A motion was made by Trustee Pellegrini and seconded by Trustee Saavedra to approve the consent calendar. *Motion passed unanimously.*

8. INFORMATIONAL REPORTS

A. Annual Environmental Audit/CEQA Compliance (Appendix II) - Scientific Programs Manager Steve Schutz, presented a summary of the 2011 Environmental Audit. The District adopted a mitigated negative declaration in 1999, which is a statement of best management practices we follow which we avoid or mitigate any potential environmental impact our programs may have. There were no significant changes to our program in 2011 that would have increased our environmental impact. Due to changes in regulations, this District

along with a consortium of Coastal Mosquito & Vector Control Districts, have agreed to upgrade from a mitigated negative declaration to a full programmatic Environmental Impact Report (EIR). This EIR will provide us with the highest level of compliance and should be completed in 2013.

A major component of our program continues to be biological control in the form of mosquitofish. District technicians continue to stock fish in neglected swimming pools and a variety of other sources. County residents are able to pick up fish for ornamental ponds on their property and other residential sources. Our program remains largely larval control orientated, although it is still necessary at times to adulticide due to high WNV activity. Compared against the 10 year average, our pesticide use decreased in 2011 compared to previous years.

- B. Self Insurance Programs - Vector Control Joint Powers Agency - Administrative & Finance Manager Ray Waletzko gave a PowerPoint presentation detailing the District's workers compensation and safety programs. The District does not purchase insurance but rather pools our insurance contributions for future claims and then shares the risk with thirty four mosquito and vector control districts in the State of California in the Vector Control Joint Powers Agency (VCJPA). The District safety program was discussed, a safety committee comprised of staff and field employees meets monthly to discuss any hazards or topics that should be addressed with all employees at the monthly safety meetings.
- C. NPDES Permit Update - General Manager Downs reported that the NPDES Permit went into effect on November 1, 2011. Due to press and outreach efforts, especially those initiated by our District at the recent MVCAC Annual Conference in Burlingame, the State Water Resources Control Board opened the permit for revisions to address two concerns MVCAC had with the original permit. One being the restriction for any mosquito control adulticide efforts near 303d listed waterways. This would have halted mosquito control operations for some MVCD's in the state, the revision has removed this language from the permit. The State Water Resources Control Board will hear all public comments on April 3, 2012 and staff will keep the Board apprised of any changes.
- D. West Nile Virus Update - Scientific Programs Manager, Steve Schutz, reported that there were 3 positive birds reported in Sacramento, Santa Clara and Los Angeles counties. The surveillance season has just begun and CDPH dead bird testing resumed March 12, 2012. It has been a mild winter and mosquitoes were present earlier than normal this year but activity will depend on temperatures leading into spring.
- E. Conference/Meetings Attended - Trustee Wolcott attended the Mosquito and Vector Control Association of California (MVCAC) annual conference in Burlingame, CA. The NPDES permit process, regulatory updates, emerging diseases, Asian tiger mosquito outbreak and tick borne diseases were some of the topics discussed.

Trustee Diamond attended CSDA's How to be an Effective Board Member training and discussed the importance of internal controls.

9. CLOSED SESSION - 8:25 p.m.

CONFERENCE WITH LABOR NEGOTIATORS

CONFERENCE WITH JEFF BENNETT, CHAIR OF PERSONNEL COMMITTEE, FRAN BUCHANAN, IEDA, AND CRAIG DOWNS, GENERAL MANAGER, AS DISTRICT NEGOTIATORS, TO REVIEW THE DISTRICT'S POSITION ON SALARY AND BENEFITS FOR REPRESENTED EMPLOYEES, PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957.6 (a)

Titles: All represented employees (SEIU Local 1021)

RETURN TO OPEN SESSION - 9:10 p.m.

REPORT FROM CLOSED SESSION - None

10. BOARD AND STAFF ANNOUNCEMENTS

A. Board - Trustee Richard Head has resigned from the board after 12 years of service. Kristin Haegeland completed her two year term and has been replaced by Warren Clayton.

B. Staff - None

11. ADJOURNMENT

There being no further business, the meeting was adjourned at 9:15 p.m.

I certify the above minutes were approved as read or corrected at a meeting of the Board held on May 14, 2012.

Ayes: _____
Noes: _____
Absent: _____
Abstain: _____

H. Richard Mank
Secretary, Board of Trustees