

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT
BOARD MEETING
MINUTES NO. 22-4

A special meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, April 4, 2022, via teleconference.

TRUSTEES PRESENT	Michael Krieg, President Perry Carlston, Vice President Daniel Pellegrini, Secretary Richard Ainsley Warren Clayton Jon Elam Jim Fitzsimmons James Frankenfield Jennifer Hogan Kevin Marker James Murray Peter Pay Jim Pinckney Damian Wong Darryl Young
TRUSTEES ABSENT	Chris Cowen Randall Diamond Peggie Howell
VACANCIES	Antioch El Cerrito Richmond San Pablo
OTHERS PRESENT	Paula Macedo, General Manager Natalie Martini, Administrative Analyst II Steve Schutz, Scientific Program Manager Stacy Stark, Human Resources & Risk Manager Nola Woods, Public Affairs Director David Wexler, Program Supervisor Doug Coty, Bold Polisner Maddow Nelson & Judson, Legal Counsel

1. CALL TO ORDER

Vice President Krieg called the meeting to order at 7:00 p.m.

Roll Call: A roll call indicated that 15 Trustees were present, three Trustees were absent, and there are four vacancies.

Pledge of Allegiance

2.* AUTHORIZATION TO MEET VIA TELECONFERENCE

- A. Authorization to Meet Via Teleconference Pursuant to Government Code Section 54953, Subdivision (e)(1)(C) – Consider finding that, as result of the COVID-19 emergency, meeting in person would present imminent risks to the health or safety of attendees, and the meeting should be held by teleconference as authorized by and pursuant to Subdivision (e) of Section 54953 of the Government Code.

** Motion was made by Trustee Pinckney and seconded by Trustee Clayton to approve the authorization to meet via teleconference. *Motion passed unanimously.*

3.* AGENDA MANAGEMENT - Agenda was adopted by rule.

4. PUBLIC INPUT ON NON-AGENDA ITEMS – None

5. CONSENT CALENDAR

- A. MINUTES – Approval of Minutes of the March 14, 2022 Board of Trustees Meeting
- B. Approval of expenditures of February 2022, including:
Accounts payable February 15th checks No. XXXX24 through No. XXXX32
Payroll February 28th check No. XXXX33 through No. XXXX39
Accounts payable February 28th checks No. XXX40 through No. XXXX50
Accounts Payable Total: \$65,395.80 Payroll Total: \$601.45
- C. Direct Deposit Expenditures for payroll & accounts payable – Approval of payroll expenditures of February 1, 2022 through February 28, 2022, including:
Payroll February 4-7th No. D18130 through No. D18132
Payroll February 15th No. D18133 through No. D18163
Payroll February 28th No. D18164 through No. D18203
Accounts payable February 15th No. E02698 through E02705
Accounts payable February 16th No. E02706
Accounts payable February 28th No. E02707 through No. E02717
Accounts Payable Total: \$99,818.21 Payroll Total: \$175,452.80
- D. Investment Activity for February 2022
- E. Financial Report

Trustee Clayton asked about the status of the 457 account with Nationwide. Administrative Analyst II Martini explained that the transfer of funds to the new Empower accounts took place in March, and that the expenses presented in this report occurred in February.

** Motion was made by Trustee Pellegrini and seconded by Trustee Carlson to approve the consent calendar. *Motion passed unanimously.*

6. BOARD AND STAFF REPORTS

- A. BOARD – None

- B. GENERAL MANAGER – General Manager Macedo spoke to the Board about the mutual aid agreement currently signed among the mosquito and vector control agencies in Alameda, Marin-Sonoma and San Mateo counties, and stated that she will be bringing it to the Board for consideration at a future meeting.

General Manager Macedo indicated Legislative Days with assembly members were scheduled virtually again this year and that she and Public Affairs Director Woods have met with staff from the offices of Assembly member Grayson and Senator Skinner so far. She asked that if any Trustees are interested in participating in these meetings, to please reach out to her. The next meeting is scheduled for April 20, 2022, with Senator Steve Glazer. General Manager Macedo was invited by the Pacific Southwest Center of Excellence in Vector-Borne Diseases to attend their Annual Meeting on April 5-6, 2022 in Sacramento. In addition, on April 22, 2022, she will be giving a presentation at the Lyme Disease Advisory Committee meeting.

Lastly, California Department of Public Health staff was on site and conducted their annual inspection of District facilities and programs. They looked at technician vehicles/trucks, calibration records and pesticide application data, as well as conducted a full program review. General Manager Macedo also mentioned that we have a few positions open for Vector Control Technician I and Vector Control Aide (seasonal).

- B. STAFF – Public Affairs Director Woods provided an update on the Innovative Mosquito Technology (IMT) as seen recently in the media. The non-native mosquito species (*Aedes albopictus* and *Aedes aegypti*) entered California more than 11 years ago, and over time they have started to expand throughout the state, all the way to Shasta County. Controlling these invasive species will take innovative solutions. She explained that IMT has been part of Integrated Vector Management programs for over 60 years, although recently there are (3) IMT options being considered in California: *Wolbachia*, irradiated mosquitoes and self-limiting mosquitoes. The U.S. EPA has approved the pilot project from Oxitec in Florida (on-going), and has recently approved the addition of California, specifically in Northern Tulare County. Oxitec has submitted a research authorization application to the Department of Pesticide Regulation and, if approved, they will work with Delta Mosquito & Vector Control District to reduce the population of invasive *Aedes* mosquitoes. Public Affairs Director Woods answered questions from the Board.

Administrative Analyst II Martini thanked Trustees for successfully filing their 2021 Statement of Economic Interests and indicated all trustees are in compliance with the 2021 annual requirement for Form 700 filing.

- C. LEGAL – None

7. BOARD CONSIDERATION AND APPROVAL OF THE RESOLUTION ADOPTING A CONFLICT OF INTEREST CODE – The Contra Costa County Administrators Office issues a Biennial Notice for revisions to our Conflict of Interest Code and the District may make additions or changes to the list of designated positions when appropriate. Recommended updates revolved around title changes to designated positions on Appendix A, as well as adding new positions to include Administrative Analyst I and Human Resources and Risk Manager. Legal counsel reviewed the resolution and concludes the requirements of the law are met with the proposed Resolution 22-1. Trustee Clayton asked for clarification on the difference between categories 1 and 2. Legal Counsel Coty added that these are defined by the FPPC and they refer to what interest each position is required to report.

****** A motion was made by Trustee Pellegrini and seconded by Trustee Ainsley to adopt Resolution 22-1 Conflict of Interest Code. *Motion passed unanimously.*

8. BOARD COMMITTEES REPORT

A. Executive Committee Report – The Executive Committee met on March 24, 2022 to discuss the opportunities to implement a hybrid meeting schedule for future Board of Trustee meetings. Executive Committee Chair Krieg provided a summary of the committee’s meeting and asked General Manager Macedo to create a policy regarding the possibility of the Board meeting either in person or via Zoom, in a hybrid meeting setting. Discussion ensued regarding the hybrid meeting format.

9. CLOSING COMMENTS – Trustee Pinckney noted a significant increase in legal invoices and asked the Executive Committee to review these expenses and report back to the Board. Trustee Clayton stated he had the same concern. Board President Krieg stated the Executive Committee will meet and discuss.

10. ADJOURNMENT – 7:48 p.m.

I certify the above minutes were approved as read or corrected at the meeting of the Board held on May 9, 2022.

Ayes: 16

Noes: 0

Abstain: 0

Absent: 2

Daniel Pellegrini
2022 Secretary, Board of Trustees