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CCMAD FINANCING CORPORATION MEETING
****MONDAY, JANUARY 11, 2021****
Commencing after the Regular 7:00 P.M. Board Meeting
of the Contra Costa Mosquito & Vector Control District

To be held via teleconference – see below

IMPORTANT NOTICE REGARDING COVID-19
AND TELECONFERENCE MEETINGS:

Pursuant to Governor’s Executive Orders N-25-20, N-29-20, and N-33-20 and the Contra Costa County Public Health Officer Order No. HO-COVID19-03, and guidance from the CDC to minimize the spread of the coronavirus, please note the following changes to the District’s ordinary meeting procedures:

- The District offices are not open to the public at this time.
- The meeting will be conducted via teleconference using **Zoom** (see Executive Order 29-20).
- All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting remotely in the manner described below.

HOW TO OBSERVE THE MEETING

Telephone: Meeting ID: **940 9516 2206**

Listen to the meeting live by calling **(669) 900-9128** and entering the **PASSWORD: 866980**

Computer or mobile: Watch or listen to the meeting from a computer with internet access by navigating to <https://zoom.us/j/94095162206?pwd=amp0UXhCSEt3a0Qxc2ludWJnVmVmZz09>

NOTE: This is a public meeting that can be seen and heard live by any member of the public.

HOW TO SUBMIT PUBLIC COMMENTS

Please email your comments to pmacedo@contracostamosquito.com, write “Public Comment” in the subject line. In the body of the email, include the agenda item number AND title, as well as your comments. Comments may be made at any time prior to the meeting, or as follows. During the meeting, the Committee Chair or designee will announce the opportunity to make public comments and identify the cut off time for submission. A short recess of less than 5 minutes will take place during the time public comment is open to allow emailed comments to be received and provided to the Chair. Once the public comment period is closed, all comments timely received will be read aloud. Comments received after the close of the public comment period will be added to the record after the meeting.

Protecting Public Health Since 1927

BOARD OF TRUSTEES

President **PERRY CARLSTON** Concord • Vice President **LOLA ODUNLAMI** Antioch • Secretary **DANIEL PELLEGRINI** Martinez
Brentwood **MARSHON THOMAS** • Clayton **PEGGIE HOWELL** • Contra Costa County **JIM PINCKNEY** **CHRIS COWEN & DARRYL YOUNG** • Danville **RANDALL DIAMOND**
El Cerrito **THOMAS MINTER** • Hercules **DUYLINH NGUYEN** • Lafayette **JAMES FITZSIMMONS** • Moraga **ROBERT LUCACHER** • Oakley **MICHAEL KRIEG** • Orinda **KEVIN MARKER**
Pinole **WARREN CLAYTON** • Pittsburg **RICHARD AINSLEY PhD** • Pleasant Hill **JENNIFER HOGAN** • Richmond **SHIVA MISHEK** • San Pablo **Vacant** • San Ramon **PETER PAY** • Walnut Creek **JAMES MURRAY**

ACCESSIBILITY INFORMATION

Board meetings are accessible to people with disabilities and others who need assistance. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to observe and/or participate in this meeting and access meeting-related materials should contact Paula Macedo, General Manager, at least 48 hours before the meeting at (925) 457-8464 or pmacedo@contracostamosquito.com. Advance notification will enable the District to swiftly resolve such requests to ensure accessibility.

AGENDA

CALL TO ORDER:

Roll Call

Pledge of Allegiance

1. APPROVAL OF THE AGENDA AS POSTED (OR AMENDED)
2. PUBLIC INPUT ON NON-AGENDA ITEMS
This time is reserved for members of the public to address the Board relative to matters of the District NOT on the agenda. No action may be taken on non-agenda items unless authorized by law. Public comments may be submitted as specified above.
3. CONSENT CALENDAR
Any item may be pulled from the Consent Calendar and separately considered at the request of any Trustee.
 - A. Approval of minutes 20-2 of the March 9, 2020, CCMAD Financing Corporation Meeting
4. INFORMATIONAL REPORT
 - A. Report on Financing Corporation
5. ACTION ITEMS
 - A. Election of Officers **
6. NEW BUSINESS
7. OLD BUSINESS

8. ADJOURNMENT

I hereby certify that the District Board of Trustee Agenda was posted 10 days, before the noted meeting.



Natalie Martini, Administrative Analyst II

12/31/2020
Date

The Contra Costa Mosquito & Vector Control District will provide reasonable accommodations for persons with disabilities planning to attend CCMVCD meetings who contact Natalie Martini at least 24 hours before the meeting, at (925) 771-6100.

Agenda materials are available to the public for inspection at no charge during business hours at our administrative office located at 155 Mason Circle, Concord, California.

CCMAD FINANCING CORPORATION MEETING

MONDAY, JANUARY 11, 2021

3. CONSENT CALENDAR

- A. Minutes of the March 9, 2020, CCMAD Financing Corporation Meeting (*Pages 5-6*) – Approval of minutes 20-2, CCMAD Financing Corporation held on March 9, 2020.

4. INFORMATIONAL REPORT

- A. REPORT ON FINANCING CORPORATION - The CCMAD Financing Corporation was created in 1992 to facilitate the refinancing of the \$2,805,000 debt on the District facilities at 155 Mason Circle. The financial instruments used to refinance the facilities are called Certificates of Participation (COP's), and were sold to the public in \$5,000 increments by the District's trustee bank. The law required the creation of this special, and separate, financing corporation to acquire the District property and lease it back to the District over the life of the loan. The Board of Trustees constitutes the Board of Directors of the Corporation, and the President and Vice President of the Board of Trustees will be the President and Vice President of the Corporation. The General Manager of the District serves as Executive Director, Treasurer, and Secretary of this corporation. The District paid off the debt August 2005; however, the financing corporation could be useful for future financing needs and will therefore be left open.

5. ACTION ITEMS

- A. ELECTION OF OFFICERS - Those slated for election as the officers of the CCMAD Financing Corporation for 2021: President, Board President; Vice President, Board Vice President and General Manager Paula Macedo as Executive Director, Treasurer, and Secretary.

Recommendation - To Approve the Election of Officers

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT
CCMAD FINANCING CORPORATION MEETING
MINUTES NO. 20-2

A meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, March 9, 2020, at 6:00 p.m. in the District Office at 155 Mason Circle, Concord, California and the CCMAD Financing Corporation meeting commenced immediately following the regular Board meeting.

CALL TO ORDER

President Carlston called the meeting to order at 8:27 p.m.

ROLL CALL

A roll call indicated that 15 Trustees were present, six were absent, and there is one vacancy.

1. APPROVAL OF THE AGENDA AS POSTED

** Motion was made by Trustee Fitzsimmons and seconded by Trustee Diamond to approve the agenda as posted. *Motion passed unanimously.*

2. PUBLIC INPUT ON NON-AGENDA ITEMS – None

3. CONSENT CALENDAR

A. Approval of minutes 19-1 of the January 14, 2019 CCMAD Financing Corporation meeting.

** Motion was made by Trustee Pinckney and seconded by Trustee Pellegrini to approve the CCMAD Financing Corporation meeting minutes from January 14, 2019. *Motion passed unanimously.*

4. INFORMATIONAL REPORT

A. REPORT ON FINANCING CORPORATION - The CCMAD Financing Corporation was created in 1992 to facilitate the refinancing of the \$2,805,000 debt on the District facilities at 155 Mason Circle. The financial instruments used to refinance the facilities are called Certificates of Participation (COP's), and were sold to the public in \$5,000 increments by the District's trustee bank.

The law required the creation of this special, and separate, financing corporation to acquire the District property and lease it back to the District over the life of the loan. The Board of Trustees constitutes the Board of Directors of the Corporation, and the President and Vice President of the Board of Trustees will be the President and Vice President of the Corporation. The General Manager of the District serves as Executive Director, Treasurer, and Secretary of this corporation.

The District paid off the debt August 2005; however the financing corporation could be useful for future financing needs and will therefore be left open.

5. ACTION ITEMS

A. ELECTION OF OFFICERS - Those slated for election as the officers of the CCMAD Financing Corporation for 2020: President, Board President; Vice President, Board Vice President and General Manager Paula Macedo as Executive Director, Treasurer, and Secretary.

** Motion was made by Trustee Carlston and seconded by Trustee Odunlami to approve the election of officers to serve on the CCMAD Financing Corporation for 2020. *Motion passed unanimously.*

6. NEW BUSINESS – None

7. OLD BUSINESS – None

8. ADJOURNMENT

There being no further business, the meeting was adjourned at 8:31 p.m.

I certify the above minutes were approved as read or corrected at a meeting of the Board held on January 11, 2021.

Ayes: _____

Noes: _____

Abstain: _____

Absent: _____

Paula Macedo
2021 Executive Director, Treasurer & Secretary
CCMAD Financing Corporation