

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT  
BOARD MEETING  
MINUTES NO. 22-5

A meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, May 9, 2022, via teleconference.

TRUSTEES PRESENT	Michael Krieg, President Perry Carlston, Vice President Daniel Pellegrini, Secretary Richard Ainsley Warren Clayton Chris Cowen Jon Elam Jim Fitzsimmons James Frankenfield Jennifer Hogan Peggie Howell Kevin Marker James Murray Peter Pay Jim Pinckney Darryl Young
TRUSTEES ABSENT	Randall Diamond Damian Wong
VACANCIES	Antioch El Cerrito Richmond San Pablo
OTHERS PRESENT	Paula Macedo, General Manager Natalie Martini, Administrative Analyst II Steve Schutz, Scientific Program Manager Stacy Stark, Human Resources & Risk Manager David Wexler, Program Supervisor Doug Coty, Bold Polisner Maddow Nelson & Judson, Legal Counsel

**1. CALL TO ORDER**

Vice President Krieg called the meeting to order at 7:00 p.m.

Roll Call: A roll call indicated that 16 Trustees were present, two Trustees were absent, and there are four vacancies.

Pledge of Allegiance

Trustees Murray and Wong joined the meeting at 7:02 p.m.

**2.\* AUTHORIZATION TO MEET VIA TELECONFERENCE**

- A. Authorization to Meet Via Teleconference Pursuant to Government Code Section 54953, Subdivision (e)(1)(C) – Consider finding that, as result of the COVID-19 emergency, meeting in person would present imminent risks to the health or safety of attendees, and the meeting should be held by teleconference as authorized by and pursuant to Subdivision (e) of Section 54953 of the Government Code.

\*\* Motion was made by Trustee Pellegrini and seconded by Trustee Carlston to approve the authorization to meet via teleconference. *Motion passed unanimously.*

**3.\* AGENDA MANAGEMENT** - Agenda was adopted by rule.

**4. PUBLIC INPUT ON NON-AGENDA ITEMS** – None

**5. PRESENTATION**

Michael Krieg, for 10 years of service

**6. CONSENT CALENDAR**

- A. MINUTES – Approval of Minutes of the April 4, 2022 Board of Trustees Special Meeting
- B. Approval of expenditures of March 2022, including:  
Accounts payable March 15th checks No. XXXX51 through No. XXXX58  
Payroll March 30<sup>th</sup> check No. XXXX59 through No. XXXX65  
Accounts payable March 30<sup>th</sup> checks No. XXXX66 through No. XXXX81  
Accounts Payable Total: \$72,406.78 Payroll Total: \$601.45
- C. Direct Deposit Expenditures for payroll & accounts payable – Approval of payroll expenditures of March 1, 2022 through March 31, 2022, including:  
Payroll March 15<sup>th</sup> No. D000018204 through No. D000018234  
Payroll March 30<sup>th</sup> No. D000018235 through No. D000018276  
Accounts payable March 3<sup>rd</sup> E000002718  
Accounts payable March 11<sup>th</sup> E000002719  
Accounts payable March 15<sup>th</sup> E000002720 through E000002728  
Accounts payable March 15<sup>th</sup> E000002729 through E000002734  
Accounts Payable Total: \$117,333.68 Payroll Total: \$181,768.21
- D. Investment Activity for March 2022
- E. Excess Vehicles:  
1) 2007 Year model GMC truck with 67,7000 miles (#2)  
2) 2005 Year model Chevrolet truck with 77,000 miles (#24)  
3) 2004 Year model Chevrolet truck with 111,320 miles (#53)  
4) 2006 Year model GMC truck with 87,727 miles (#57)  
5) 2003 Year model Argo Conquest with 407.7 hours (#33)  
6) 1994 Trailer (#T-6)

Trustee Pinckney thanked Program Supervisor Wexler for his presentation and explanation on the sale of the excess vehicles and timeline for the purchase of new vehicles.

- \*\* Motion was made by Trustee Pellegrini and seconded by Trustee Pinckney to approve the consent calendar with the minutes amended to correct President Krieg calling the meeting to order instead of Trustee Carlston. *Motion passed unanimously.*

## 7. **BOARD AND STAFF REPORTS**

A. BOARD – None

B. GENERAL MANAGER – General Manager Macedo stated the Administration department has been very busy with it being the time for the new budget and preparing items for the audit.

Macedo thanked the trustees in advance for their patience with any requests, as there are currently two employees on leave, and Administrative Analyst II Martini and Human Resources & Risk Manager Stark are the only individuals currently in that department besides the General Manager.

General Manager Macedo mentioned the Budget Committee would be meeting on Thursday, May 19, 2022 at 5:00 p.m. and the Personnel Committee would be meeting on Monday, May 23, 2022, at 6:00 p.m.

C. STAFF – Administrative Analyst II Martini noted that the City of Pleasant Hill recently reappointed Trustee Jennifer Hogan to a four-year term and the City of Oakley reappointed President Krieg to a four-year term.

D. LEGAL – None

8. **CLOSING COMMENTS** – Trustee Clayton brought up a concern over the legal counsel invoices, and inquired if they should be discussed with the Personnel committee rather than the Executive committee. President Krieg advised the Executive Committee has not had the opportunity to schedule a meeting since the discussion at the last Board meeting, but will meet in June to discuss this topic and consider if any further discussion will be necessary.

Legal Counsel Coty reminded trustees that anyone from the public, as well as any trustee, can attend any committee meetings, and that agendas are always posted on the District's website, however trustees will need to attend as a member of the public if they are not a part of the committee, and not participate in closed sessions.

10. **ADJOURNMENT** – 7:22 p.m.

I certify the above minutes were approved as read or corrected at the special meeting of the Board held on June 13, 2022.

Ayes: 17

Noes: 0

Abstain: 0

Absent: 1

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Daniel Pellegrini  
2022 Secretary, Board of Trustees