



155 Mason Circle
Concord, CA 94520
phone (925) 685-9301
fax (925) 685-0266
www.ccmvcd.dst.ca.us

BOARD OF TRUSTEES
PERSONNEL COMMITTEE MEETING

****Monday, April 9, 2012****

7:00 P.M.
District Office
155 Mason Circle
Concord, California 94520

AGENDA

1. CALL TO ORDER
2. ROLL CALL
- 3.* PUBLIC INPUT ON NON AGENDA ITEMS
Public Participation: Members of the public may address the committee regarding items of interest that are within the subject matter jurisdiction of the committee. Generally, the committee will not enter into a dialogue during this period.

Speakers should have a "Speaker Card" completed and presented to the Clerk of the Board prior to the start of the committee meeting. Public input on agenda items will be taken at the beginning of the discussion of those agenda items.

Comments shall be limited to **three minutes per person**, unless different time limits are set by the Chairperson.

4. APPROVAL OF MINUTES FROM PERSONNEL COMMITTEE MEETINGS HELD ON FEBRUARY 13, 2012
5. UPDATE ON PROCESS AND REVIEW FOR PERSONNEL, SALARY AND BENEFIT ADJUSTMENTS (Appendix I)
6. REPORT ON FIVE YEAR PLAN STAFFING (Appendix II & III)
7. EMPLOYEE HANDBOOK UPDATE (Appendix IV)

Protecting Public Health Since 1927

BOARD OF TRUSTEES

President **SOHEILA BANA**, PhD Richmond • Vice President • **JEFF BENNETT** Hercules • Secretary **H. RICHARD MANK** El Cerrito
Antioch **JOSE SAAVEDRA** • Brentwood **ROLANDO VILLAREAL** • Clayton **PEGGIE HOWELL** • Concord **ANGELA MICHEALS** • Contra Costa County **RUSS BELLECI** • Contra Costa County **JIM PINCKNEY**
Contra Costa County **CHRIS COWEN** • Danville **RANDALL DIAMOND** • Lafayette **JAMES FITZSIMMONS** • Martinez **DANIEL PELLEGRINI** • Moraga **MYRTO PETREAS**, PhD • Oakley **VACANT** • Orinda **DIANE WOLCOTT**
Pinole **WARREN CLAYTON** • Pittsburg **RICHARD AINSLEY**, PhD • Pleasant Hill **RICHARD MEANS** • San Pablo **VACANT** • San Ramon **SHARYN ROSSI** • Walnut Creek **NANCY BROWNFIELD**

CLOSED SESSIONS

8. CONFERENCE WITH LABOR NEGOTIATORS

- A. CONFERENCE WITH JEFF BENNETT, CHAIR OF PERSONNEL COMMITTEE, FRAN BUCHANAN, IEDA, AND CRAIG DOWNS, GENERAL MANAGER, AS DISTRICT NEGOTIATORS, TO REVIEW THE DISTRICT'S POSITION ON SALARY AND BENEFITS FOR REPRESENTED EMPLOYEES, PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957.6 (a).

Titles: All represented employees (SEIU Local 1021)

- B. CONFERENCE WITH JEFF BENNETT, CHAIR OF PERSONNEL COMMITTEE AND CRAIG DOWNS, GENERAL MANAGER, AS DISTRICT NEGOTIATORS, TO REVIEW THE DISTRICT'S POSITION ON SALARY AND BENEFITS FOR REPRESENTED EMPLOYEES, PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957.6 (a).

Titles: All unrepresented employees with one exception (General Manager)

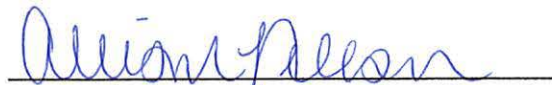
RETURN TO OPEN SESSION

REPORT FROM CLOSED SESSIONS

9. BOARD AND STAFF ANNOUNCEMENTS

10. ADJOURNMENT

I hereby certify that the District Board of Trustee Agenda was posted 72 hours, or 10 days before the noted meeting:



Allison Nelson, Administrative Secretary

3/29/12

Date

✧ Supporting documents are enclosed

The Contra Cost Mosquito & Vector Control District will provide reasonable accommodations for persons with disabilities planning to attend CCMVCD meetings who contact Allison Nelson at least 24 hours before the meeting, at 685-9301

Documents that are disclosable public records required to be made available under California Government Code Section 54957.5 (b) (1) and (2) are available to the public for inspection at no charge during business hours at our administrative office located at 155 Mason Circle, Concord, California