



CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT

155 MASON CIRCLE * CONCORD, CA 94520 * (925) 685-9301 * FAX: 685-0266 * www.ccmvcd.dst.ca.us

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GENERAL MANAGER
Craig Downs

BOARD OF TRUSTEES ****MONDAY, JULY 14, 2008****

DISTRICT OFFICE
155 Mason Circle
Concord, CA 94520

7:00 PM

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF THE AGENDA AS POSTED (OR AMENDED)
- 5.* PUBLIC INPUT ON NON AGENDA ITEMS
6. PRESENTATIONS/INTRODUCTIONS
 - A. Presentation to Dick Vesperman, Trustee, in appreciation for years of service.
 - B. Introduction - San Ramon Trustee, Sharyn Rossi
7. CONSENT CALENDAR - The following items listed ☼ are enclosed. If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.
 - A.☼ MINUTES - APPROVAL OF MINUTES 08-3, REGULAR BOARD MEETING HELD ON MAY 12, 2008
 - B.☼ EXPENDITURES - APPROVAL OF EXPENDITURES OF MAY 1, 2008 THROUGH JUNE 30, 2008, INCLUDING CHECKS NO. 15894 THROUGH NO. 16109, IN THE AMOUNT OF \$630,628.73
 - C. PAYROLL - APPROVAL OF PAYROLL EXPENDITURES OF MAY 1, 2008 THROUGH JUNE 30, 2008, INCLUDING CHECKS NO. 60017 THROUGH NO. 60230, IN THE AMOUNT OF \$337,107.45

D. ✪ INVESTMENT ACTIVITY REPORT FOR APRIL 2008 & MAY 2008

E. APPROVAL OF TRUSTEE TRAVEL

8. ACTION ITEMS

<u>Item</u>	<u>Comments</u>	<u>Action Required</u>
A. <u>Report on Mosquito & Vector Surveillance and Control Engineers Report on the District-Wide Special Benefit Assessment</u>	Klingelhofer	
i. <u>Recommendation</u> - To approve the Engineer's Report for Contra Costa Mosquito and Vector Control Benefit Assessment District - Fiscal Year 2008-2009 (Appendix VIII)		**
ii. <u>Recommendation</u> - To adopt Resolution 08-1, to continue the Mosquito & Vector Surveillance and Control Project for the benefit of four zones and to continue the financing of the Project by continued assessment upon property within the District (Appendix I)		**
B. <u>Personnel Committee Report</u>	Belleci	
i. <u>Recommendation</u> - To approve a C.O.L.A. for unrepresented employees with one exception		**
ii. <u>Recommendation</u> - To approve new salary ranges for the following positions (Appendix II): Operations Manager Program Supervisor Community Affairs Representative		**
iii. <u>Recommendation</u> - To approve changes to the Employee Handbook, rev. July 14, 2008 (Appendix III)		**
C. <u>Budget Committee Report</u>	Wolcott	
i. <u>Recommendation</u> - To approve the Proposed Budget for FY 2008/2009 with designation of reserves (Appendix IV)		**
ii. <u>Recommendation</u> - To adopt the District Investment Policy (Appendix V)		**

9. INFORMATIONAL REPORTS

A. <u>West Nile Virus Update</u>	Staff
B. <u>Operations Report</u>	Staff
C. <u>Progress Report on Five Year Plan Objectives (Appendix VI)</u>	Staff

D. Reports on Recent Conferences and Workshops (Appendix VII) Trustees/Staff

CLOSED SESSIONS

10. A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54957

Title: General Manager

- B. CONFERENCE WITH LABOR NEGOTIATOR, RICHARD MEANS, BOARD PRESIDENT, TO REVIEW THE DISTRICT'S POSITION ON SALARY AND BENEFITS FOR UNREPRESENTED EMPLOYEES, PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957.6

Title: General Manager

RETURN TO OPEN SESSION

REPORT FROM CLOSED SESSION

11. PUBLIC EMPLOYEE APPOINTMENT

CONSIDER CONTRACT OF EMPLOYMENT WITH CRAIG W. DOWNS.

Title: General Manager

12. BOARD AND STAFF ANNOUNCEMENTS

A. Board

B. Staff

13. ADJOURNMENT